

**Coral Springs
Improvement District**

Agenda

November 18, 2019



Coral Springs Improvement District

November 11, 2019

Board of Supervisors
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on November 18, 2019 at 4:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. Roll Call
2. Approval of the Minutes of the October 21, 2019 Meeting
3. Audience Comments
4. Approval of Financial Statements for October, 2019
5. Consideration of Budget Amendments
 - A. Resolution 2020-2, Amending General Fund Budget for Fiscal Year 2018/2019
 - B. Resolution 2020-3, Amending General Fund Budget for Fiscal Year 2019/2020
 - C. Resolution 2020-4, Amending Water and Sewer Budget for Fiscal Year 2018/2019
6. Encroachment Policy Consideration
7. Consideration of LMK Change Order #1 for Lift Station #2 Reducing the Original Project Cost of \$736,575 by \$92,458 for a Net Project Cost of \$644,117
8. Consideration of Purchase of a Chevy Silverado 2500 Long Bed Truck from Alan Jay Fleet Sales, Piggybacking Off the Florida Sherriff's Association Contract FSA19-VEL27.0
9. Consideration of an Award in the Amount of \$11,925 to Florida Fish Farms, Inc for the Purchase of 2,650 Triploid Grass Carp, Piggybacking Off the Broward County Contract
10. Consideration of Hach as Sole Service Provider for Certain Instruments
11. Consideration of Work Authorizations
 - A. Work Authorization #168 for Membrane Valve Replacement
 - B. Work Authorization #169 for Stormwater Pump Stations #1 and #2 Hurricane Hardening Design
12. Staff Reports
 - A. Manager – Ken Cassel
 - B. Engineer – Rick Olson
 - C. Department Reports
 - Operations – Dan Daly
 - Utility Billing Work Orders
 - Utilities Update - David McIntosh
 - Water – Joe Stephens
 - Wastewater – Kenneth Miller
 - Stormwater – Shawn Frankenhauser
 - Field – Curt Dwiggins
 - Maintenance Report – Pedro Vasquez
 - Human Resources – Jan Zilmer
 - Motion to Accept Department Reports
 - D. Attorney



Coral Springs Improvement District

13. Supervisors' Requests
14. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Kenneth Cassel".

Kenneth Cassel/sd
District Manager

cc: District Staff
Terry Lewis
Seth Behn
Rick Olson
Beverley Servé
Stephen Bloom

Second Order of Business

**MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, October 21, 2019 at 4:00 p.m. at the District Office, located at 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Dr. Martin Shank	President
Len Okyn	Secretary

Also present were:

Kenneth Cassel	District Manager
Terry Lewis	District Counsel
Dan Daly	Director of Operations
David McIntosh	Director of Utilities
Marta Rubio	District Accountant
Jan Zilmer	Human Resources
Rick Olson	District Engineer
Curt Dwiggin	Field Department
Joe Stephens	Water Department
Tom Kedriewski	Wastewater Department
Shawn Frankenhauser	Stormwater Department
Pedro Vasquez	Maintenance Department
Ben Iaderosa	Resident
Daisy Iaderosa	Resident
Mike Morrison	Morrison Contractors, Inc.

The following is a summary of the discussions and actions taken at the October 21, 2019 Coral Springs Improvement District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

**Approval of the Minutes of the
September 16, 2019 Meeting**

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the minutes of the September 16, 2019 meeting were approved.

THIRD ORDER OF BUSINESS

Audience Comments

Mr. Ben Iaderosa introduced his architect, Mr. Mike Morrison and addressed the Board regarding options to install a structure within the District's right-of-way.

- They proposed building a platform along the shoreline that the boat can be tied to.
- The boat would be parallel to the platform so it would only extend 16 feet into the canal instead of 22 feet.
- Dr. Shank asked about the possibility of having something along the canal wall with steps and a handrail or something that is moveable. Mr. Iaderosa responded the canal wall would only work when the waterline is up to the shoreline.
- Mr. Lewis provided an overview of the purpose and usage of the District's canals. Discussion ensued regarding the District's dock policy, which will be revisited at the next meeting.

FOURTH ORDER OF BUSINESS

**Approval of Financial Statements for
September 2019**

The Board reviewed the financial statements for September 2019.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the September 2019 financials were approved.

FIFTH ORDER OF BUSINESS

**Consideration of Grant Agreement
with the Florida Department of
Emergency Management and
Resolution 2020-1, Authorizing the
Board President to Execute the
Agreement**

- Mr. McIntosh stated the District applied and was awarded a grant in the amount of \$194,000 for repairs to the pump station hurricane hardening program.

- Mr. Olson stated the District was ranked number 9 out of 30 applicants being awarded.
- Dr. Shank suggested starting the application process for next year now. Mr. Olson indicated they are looking into another grant as well, which is for a larger amount of funds.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the grant agreement with Florida Department of Emergency Management was approved and Resolution 2020-1, authorizing the Board President to execute, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Repairs to Lift Station #4 by Trio Development for a Total Cost of \$159,326.52, Piggybacking Off of the Broward County Contract

Mr. Dwiggins presented this item for the Board’s review and approval.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor repairs to Lift Station #4 by Trio Development was approved at a total cost of \$159,326.52.

SEVENTH ORDER OF BUSINESS

Consideration of Purchase of Aquatic Chemicals for FY 2019/2020 in the Amount of \$120,540 to the Entities as Listed in the Bid Tabulation

Mr. Frankenhauser presented this item for the Board’s review and approval.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the aquatic chemical bids were awarded as outlined in the bid tabulation for a cost not to exceed \$120,540.

EIGHTH ORDER OF BUSINESS

Consideration of Increased Funding for Previously Authorized Emergency Work

A. Increase of \$13,949.76 for Emergency Installation of HSP System

Mr. Olson provided an overview of the work associated with the emergency installation of the HSP system.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the increase of \$13,949.76 for emergency installation of the HSP system was approved.

B. Increase of \$24,229.74 for Automatic Transfer Switch Evaluation and Installation

Mr. Olson provided an overview of the work associated with the increase.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the increase of \$24,229.74 for automatic transfer switch evaluation and installation was approved.

NINTH ORDER OF BUSINESS **Consideration of Work Authorizations**

A. Amendment #1 to Work Authorization #140 for DIW Dual Zone Monitor Well 4 Construction for a Decrease of \$40,000.36

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Amendment #1 to Work Authorization #140 for a decrease of \$40,000.36 was approved.

B. Amendment #1 to Work Authorization #143 for Site 12 Canal Bank Stabilization Design and Construction for a Decrease of \$15,151.36

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Amendment #1 to Work Authorization #143 for a decrease of \$15,151.36 was approved.

C. Amendment #2 to Work Authorization #156 for Production Well 8 Re-Development for a Decrease of \$4,312.50

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Amendment #2 to Work Authorization #156 for a decrease of \$4,312.50 was approved.

D. Amendment #1 to Work Authorization #160 for Monitor Well 3 Submersible Pump Replacement for a Decrease of \$1,292.93

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Amendment #1 to Work Authorization #160 for a decrease of \$1,292.93 was approved.

E. Work Authorization #159 for Improvements to HSP 7 Engine for a Total Cost of \$253,628

Mr. Stephens and Mr. Olson reviewed the work associated with Work Authorization #159.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Work Authorization #159 for a total cost of \$253,628 was approved.

F. Work Authorization #165 for Site 13 Canal Bank Restoration for a Total Cost of \$45,457

Dr. Shank wants to confirm the District does not pay for something the City is responsible for.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Work Authorization #165 for a total cost of \$45,457 was approved subject to negotiations with the City and that no funds are expended on repair of the pipe.

G. Work Authorization #166 for Site 14 Canal Bank Assessment for a Total Cost of \$25,945

- Dr. Shank questioned how many sites were left.
- Mr. Olson responded the original list was ten. Site 1A was added and all sites were addressed except for six through eight.
- Mr. Frankenhauser stated the current list is approximately six.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Work Authorization #166 for a total cost of \$25,945 was approved.

H. Work Authorization #167 for 2020 WWTP Capacity Analysis Report for a Total Cost of \$12,310

This analysis report is due every five years.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Work Authorization #167 for a total cost of \$12,310 was approved.

TENTH ORDER OF BUSINESS

**Consideration of Permit 2019-7 for
Underground Installation of Fiber
Optics**

- Mr. Cassel reviewed the permit application.
- Dr. Shank requested the special condition that the contractor and any sub-contractors have bonds.
- Mr. Cassel stated they will be required to list the District as an additional insured in addition to the bond.
- Discussion ensued regarding the amount of the bond. The recommendation was \$50,000.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Permit 2019-7 was approved with the special condition that all contractors and subcontractors list the District as additional insured and that a surety bond of \$50,000 be provided.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

Mr. Cassel stated the workshop scheduled for October 22, 2019 will be at 1:30 pm at the Inframark office located at 210 N. University Drive.

B. Engineer – Rick Olson

Mr. Olson reviewed his monthly status report; a copy of which is attached hereto and made a part of the public record. He also noted there was an error on page five of Work Authorization #165. It states one of ten locations. Only one location is being done.

C. Department Reports

- **Operations – Dan Daly**
 - **Utility Billing Work Orders**

This item is for information only.

- Dr. Shank asked why there are misreads if the meters are electronic. Mr. Daly explained they are not all electronic.
- Mr. Daly provided an update on the new District website.
- Mr. Daly spoke with Mr. Lewis about Mr. Cooney, attorney for the Broward County School Board. Mr. Cooney offered to pay 80% over what they paid the

District in the past. At that rate Taravella would only pay \$162 a month over what their average bill currently is. They are working on a compromise.

- **Utilities Update (David McIntosh)**

There being nothing additional to report, the next item followed.

- **Water – Joe Stephens**

Mr. Stephens reviewed his report; a copy of the report is attached hereto and made a part of the public record.

- **Wastewater – Tom Kedrierski**

Mr. Kedrierski reviewed his report; a copy of the report is attached hereto and made a part of the public record.

- **Stormwater – Shawn Frankenhauser**

Mr. Frankenhauser reviewed his report; a copy of the report is attached hereto and made a part of the public record.

- **Field – Curt Dwiggin**

Mr. Dwiggin reviewed his report; a copy of the report is attached hereto and made a part of the public record.

- **Maintenance Report – Pedro Vasquez**

Mr. Vasquez reviewed his report; a copy of the report is attached hereto and made a part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported Mr. Adam Conway will be in on November 4, 2019. The holiday luncheon will be December 20, 2019 at noon at the Outback Steakhouse.

- **Motion to Accept Department Reports**

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the department reports were accepted.

D. Attorney

Mr. Lewis reported the following:

- He will work on the dock policy. Mr. Okyn stated he does not want the Board to be revisiting this policy every time there is a special request. Mr. Okyn noted everyone is sympathetic to the current request and Dr. Shank offered alternatives.
- He missed a piece of legislation Dr. Shank brought up and it passed. It is House Bill 1159 and it prohibits the City from requiring a permit or mitigation on private property, provided the landowner gets a statement from a certified arborist or landscape architect that the plant presents a danger to people or property. The District may be able to get a statement that trees within the District’s right-of-way present a danger to property.
- He reviewed the Stantec contract for the methodology study. There is a provision, which can make them liable for their negligence up to the limit their errors and omissions policy contains.
- He communicated to Representative Daley the District will not object to the legislation he filed, provided the District gets category two level for being able to dispense with competitive bids up to \$35,000 and beginning in 2024, the members of the Board would be converted individually by year to popularly elected votes. Representative Daley did not agree to any of the conditions; therefore, the District has no choice but to oppose the bill. Mr. Lewis offered the Board the same flat fee of \$5,000 a month for legislative work instead of the hourly fee, which would be higher with all the work involved.

On MOTION by Dr. Shank seconded by Mr. Okyn with all in favor Lewis, Longman & Walker, PA was engaged for legislative services at a monthly fee of \$5,000.

- Dr. Shank addressed a letter he sent to Mr. Fred Crawford at FASD regarding the fee structure and what he feels the District should be paying.

TWELFTH ORDER OF BUSINESS

Supervisors’ Requests

Dr. Shank thanked everyone for having a good Fiscal Year 2019.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the meeting was adjourned.

Kenneth Cassel
Assistant Secretary

Dr. Martin Shank
President

Fourth Order of Business



CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORTING – MEETING NOVEMBER 18, 2019

CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORTING FOR OCTOBER 2019

NOVEMBER 18, 2019

Board of Supervisors Meeting

**CORAL SPRINGS IMPROVEMENT DISTRICT
BALANCE SHEET
All Fund Types and Account Groups**

OCTOBER 31, 2019

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
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ASSETS

Cash & Cash Equivalents				
Checking Accounts	\$ 573,768	1,307,580	\$ -	\$ 1,881,348
CDAR'S	-	2,000,000	-	2,000,000
CD'S & Money Market Accounts	2,145,666	7,309,079	-	9,454,745
Investments	4,042,451	7,278,020	-	11,320,471
Restricted Investments	-	4,544,889	-	4,544,889
Accounts Receivable	-	593,988	-	593,988
Accrued Interest Receivable	20,575	116,159	-	136,734
Unbilled Utility Revenues Receivable	-	537,202	-	537,202
Due from Other Funds	-	-	-	-
Prepaid Expenses	392	277,280	-	277,672
Deferred Outflow-2007 Series	-	1,470,254	-	1,470,254
Land	-	361,739	553,200	914,939
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	863,036	-	863,036
Machinery & Equipment (Net)	-	1,079,450	155,242	1,234,692
Imp. Other than Bldgs. (Net)	-	52,054,637	6,242,174	58,296,811
Buildings (Net)	-	146,168	-	146,168
Construction in Progress	-	1,411,153	-	1,411,153
TOTAL ASSETS	\$ 6,782,852	\$ 81,745,632	\$ 6,950,616	\$ 95,479,100

**CORAL SPRINGS IMPROVEMENT DISTRICT
BALANCE SHEET
All Fund Types and Account Groups**

OCTOBER 31, 2019

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
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LIABILITIES

Accounts Payable	\$ 6,608	\$ 74,495	\$ -	\$ 81,103
Contracts Payable	-	-	-	-
Retainage Payable	-	-	-	-
Accrued Int Payable-2016 Series	-	392,586	-	392,586
Accrued Wages Payable	-	-	-	-
Accrued Vac/Sick Time Payable	-	216,197	-	216,197
Pension Payable	-	-	-	-
Utility Tax Payable	-	54,333	-	54,333
Payroll Taxes Payable	-	-	-	-
Deposits	92,357	559,475	-	651,832
Deferred Revenues	-	-	-	-
Due to Other Funds	-	-	-	-
Net OPEB Obligation	-	99,348	-	99,348
Bonds Payable-2016 Series	-	38,615,000	-	38,615,000

TOTAL LIABILITIES	\$ 98,965	\$ 40,011,434	\$ -	\$ 40,110,399
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FUND BALANCE / NET POSITION

Fund Balance:				
Unspendable	392		-	392
Assigned	5,519,185		-	5,519,185
Unassigned	1,164,310	-	-	1,164,310
Net Position	-	41,734,198	-	41,734,198
Investment in GF	-	-	6,950,616	6,950,616

TOTAL FUND BALANCE/ NET ASSETS	\$ 6,683,887	\$ 41,734,198	\$ 6,950,616	\$ 55,368,701
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TOTAL LIABILITIES & FUND BALANCE	\$ 6,782,852	\$ 81,745,632	\$ 6,950,616	\$ 95,479,100
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**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND**

Statement of Revenues, Expenditures and Change in Fund Balance

For the Period Ending October 31, 2019

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 10/31/2019	ACTUAL 1 MONTH ENDING 10/31/2019	VARIANCE FAVORABLE (UNFAVORABLE)
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REVENUES

Assessments (Net) (*)	\$ 3,429,399	285,783	\$ -	\$ (285,783)
Permit Review Fees	1,000	83	200	117
Interest Income	20,000	1,667	7,081	5,414
Shared Personnel Revenue	34,912	2,914	2,914	-
Miscellaneous Revenue	-	-	-	-
FEMA Reimbursement	-	-	-	-
Carry Forward Assigned Funds (*)	420,557	35,046	60,959	25,913
TOTAL REVENUES	\$ 3,905,868	\$ 325,493	\$ 71,154	\$ (254,339)

EXPENDITURES

ADMINISTRATIVE

Supervisor Fees	\$ 7,200	\$ 600	\$ 600	\$ -
Salaries/Wages	162,726	18,776	11,446	7,330
Special Pay	281	23	-	23
FICA Taxes	13,000	1,500	921	579
Pension Expense	19,527	2,253	1,374	879
Health Insurance	63,655	5,388	5,388	-
Workers Comp. Ins.	620	52	37	15
Engineering Fees	42,000	3,500	-	3,500
Legal Fees	84,000	7,000	-	7,000
Special Consulting Services	94,600	7,883	-	7,883
Annual Audit (*)	10,600	5,300	1,400	3,900
Actuarial Computation-OPEB	2,772	231	-	231
Management Fees	59,032	4,919	4,919	-
Telephone Expense	3,434	288	288	-
Postage	688	61	61	-
Printing & Binding	1,298	110	110	-
Administrative Building Cost	12,360	1,030	1,030	-
Insurance	1,238	103	69	34
Legal Advertising	2,000	167	-	167
Contingencies/Other Current Charges	1,000	89	89	-
Paver Incentive Program	12,500	1,042	-	1,042
Computer Expense/Technology	29,400	2,450	1,282	1,168
Digital Record Management	1,000	83	-	83
Office Supplies	7,337	607	607	-
Dues, Licenses, Schools & Permits	7,875	656	-	656
Promotional Expenses	4,800	400	-	400
Capital Purchases	-	-	-	-
TOTAL ADMINISTRATIVE	\$ 644,943	\$ 64,511	\$ 29,621	\$ 34,890

**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND**
Statement of Revenues, Expenditures and Change in Fund Balance
For the Period Ending October 31, 2019

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 10/31/2019	ACTUAL 1 MONTH ENDING 10/31/2019	VARIANCE FAVORABLE (UNFAVORABLE)
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FIELD OPERATIONS

Salaries and Wages	\$ 286,361	\$ 33,042	\$ 22,368	\$ 10,674
Special Pay	921	77	-	77
FICA Taxes	21,907	2,528	1,686	842
Pension Expense	34,363	3,965	2,688	1,277
Health Insurance	107,813	8,984	7,717	1,267
Worker's Comp. Insurance	15,864	1,322	1,241	81
Water Quality Testing	3,000	250	-	250
Communications-Radios/Cellphones	2,022	169	-	169
Electric	1,458	122	71	51
Rentals & Leases	500	42	-	42
Insurance	15,290	1,274	761	513
Hurricane Irma Processing Fees	-	-	-	-
R & M - General	74,250	6,188	2,801	3,387
R & M - Facility	3,000	250	-	-
R & M - Culvert Inspection & Cleaning	119,500	9,958	-	9,958
R & M - Canal Dredging & Maintenance	25,000	2,083	-	2,083
R & M - Vegetation Management	60,000	5,000	2,200	2,800
Operating Supplies - General	17,025	1,419	-	1,419
Operating Supplies - Chemicals	120,540	10,045	-	10,045
Operating Supplies - Uniform	2,414	201	-	201
Operating Supplies - Motor Fuels	51,705	4,309	-	4,309
Dues, Licenses, Schools & Permits	3,842	320	-	320
Capital Outlay-Equipment	27,500	2,292	-	2,292
Capital Improvements	655,650	54,638	-	54,638
TOTAL FIELD	\$ 1,649,925	\$ 148,478	\$ 41,533	\$ 106,695

TOTAL EXPENDITURES	\$ 2,294,868	\$ 212,989	\$ 71,154	\$ 141,585
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RESERVES

Reserved for 1st Qtr. Operating	361,000	361,000	-	361,000
Reserved for Projects & Emergencies	250,000	250,000	-	250,000
Storm Damages Reserves	1,000,000	1,000,000	-	1,000,000

TOTAL RESERVES	\$ 1,611,000	\$ 1,611,000	\$ -	\$ 1,611,000
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TOTAL EXPENDITURES & RESERVES	\$ 3,905,868	\$ 1,823,989	\$ 71,154	\$ 1,752,585
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EXCESS REVENUES OVER (UNDER) EXPENDITURES & RESERVES	\$ -		\$ -	
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FUND BALANCE BEGINNING			\$ 6,744,846	
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FUND BALANCE ENDING			\$ 6,683,887	
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(*) Not prorated figures

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending October 31, 2019**

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 10/31/2019	ACTUAL 1 MONTH ENDING 10/31/2019	VARIANCE FAVORABLE (UNFAVORABLE)
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REVENUES

Water Revenue	\$ 6,467,008	538,917	\$ 569,037	\$ 30,120
Sewer Revenue	5,852,977	487,748	508,673	20,925
Standby Revenue	3,120	260	260	-
Processing Fees	12,000	1,000	1,780	780
Lien Information Fees	9,000	750	1,375	625
Delinquent Fees	290,000	24,167	24,775	608
Contract Utility Billing Services	62,602	5,217	5,226	9
Contract HR & Payroll Services	13,289	1,107	1,112	5
Facility Connection Fees	-	-	2,640	2,640
Meter Fees	-	-	100	100
Line Connection Fees	-	-	-	-
Interest Income-Restricted	-	-	-	-
Interest Income-Operations	65,000	5,417	26,824	21,407
Rent Revenue	65,203	5,440	5,440	-
Technology Sharing Revenue	15,450	1,282	1,282	-
Misc. Revenues	12,000	1,000	1,185	185
Renewal & Replacement (*)	-	-	-	-
Carryforward Prior Yr. Fund Balance (*)	1,705,236	-	-	-
TOTAL REVENUES	\$ 14,572,885	\$ 1,072,305	\$ 1,149,709	\$ 77,404

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending October 31, 2019**

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 10/31/2019	ACTUAL 1 MONTH ENDING 10/31/2019	VARIANCE FAVORABLE (UNFAVORABLE)
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EXPENSES**ADMINISTRATIVE**

Salaries and Wages	\$ 1,011,726	\$ 116,738	\$ 86,525	\$ 30,213
Special Pay (*)	2,534	211	-	211
FICA Taxes	77,397	8,930	6,567	2,363
Pension Expense	121,408	14,009	9,524	4,485
Health Insurance	233,182	19,432	15,569	3,863
Workers Comp. Insurance	3,423	285	157	128
Unemployment Compensation	4,000	333	-	333
Engineering Fees (*)	33,600	2,800	-	2,800
OPEB Expense	2,863	239	-	-
Trustee/Other Debt Expenses (*)	10,720	893	-	893
Legal Fees (*)	60,000	5,000	-	5,000
Special Consulting Services	86,000	7,167	-	7,167
Travel & Per Diem (Board)	4,500	375	-	375
Annual Audit (*)	12,150	6,075	2,100	3,975
Actuarial Computation - OPEB	2,700	225	-	225
Management Fees	88,552	7,379	-	7,379
Telephone Expense	13,835	1,153	1,049	104
Postage	36,600	3,050	2,813	237
Printing & Binding	21,970	1,831	910	921
Electric Expense	12,960	1,080	993	87
Rentals and Leases	3,075	256	-	256
Insurance	16,520	1,377	819	558
Repair and Maintenance	26,460	2,205	1,090	1,115
Legal Advertising	4,500	375	-	375
Other Current Charges	29,910	2,493	960	1,533
Merchant Fees	78,520	6,543	5,972	571
Computer/Technology Expenses	113,835	9,486	2,680	6,806
Employment Ads	13,550	1,129	527	602
Toilet Rebate	14,850	1,238	1,188	50
Office Supplies	4,000	333	-	333
Dues, Licenses, Schools & Permits (*)	12,000	1,000	350	650
Promotional Expenses (*)	14,640	2,440	2,555	(115)
Capital Outlay (*)	23,000	1,917	-	1,917
Total Administrative	\$ 2,194,979	\$ 227,997	\$ 142,348	\$ 85,410

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending October 31, 2019**

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 10/31/2019	ACTUAL 1 MONTH ENDING 10/31/2019	VARIANCE FAVORABLE (UNFAVORABLE)
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PLANT OPERATIONS

Salaries and Wages	\$ 1,700,446	\$ 196,205	\$ 120,275	\$ 75,930
Special Pay (*)	2,703	225	-	225
FICA Taxes	130,084	15,010	9,158	5,852
Pension Expense	201,000	23,192	14,030	9,162
Health Insurance	354,297	29,525	25,607	3,918
Workers Comp. Insurance	93,877	7,823	5,087	2,736
OPEB Expense	4,437	370	-	370
Water Quality Testing	68,475	5,706	-	5,706
Telephone Expense	8,900	742	623	119
Electric Expense (*)	698,830	58,236	51,036	7,200
Rentals and Leases	15,500	1,292	-	1,292
Insurance	166,630	13,886	9,386	4,500
Repair & Maintenance-General	1,007,715	83,976	15,593	68,383
Repair & Maint-Filters for Water Plant (*)	678,290	56,524	1,762	54,762
Sludge Management - Sewer	150,000	12,500	9,943	2,557
Office Supplies	3,635	303	223	80
Operating Supplies - General	98,675	8,223	1,039	7,184
Operating Supplies - Chemicals (*)	337,995	28,166	17,439	10,727
Uniforms	9,775	815	784	31
Motor Fuels	99,411	8,284	-	8,284
Dues, Licenses, Schools & Permits (*)	56,950	4,746	419	4,327
Capital Outlay (*)	964,000	80,333	-	80,333
Renewal & Replacement (*)	-	-	-	-
TOTAL PLANT OPERATIONS	\$ 6,851,625	\$ 636,082	\$ 282,404	\$ 353,678

CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending October 31, 2019

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 10/31/2019	ACTUAL 1 MONTH ENDING 10/31/2019	VARIANCE FAVORABLE (UNFAVORABLE)
<u>FIELD OPERATIONS</u>				
Salaries and Wages	\$ 786,613	\$ 90,763	\$ 56,379	\$ 34,384
Special Pay	1,405	117	-	117
FICA Taxes	60,176	6,943	4,267	2,676
Pension Expense	94,394	10,892	6,658	4,234
Health Insurance	247,480	20,623	18,049	2,574
Workers Comp. Insurance	49,556	4,130	2,888	1,242
OPEB Expense	2,723	227	-	227
Water Quality Testing	1,000	83	-	83
Naturescape Irrigation Service (*)	4,970	414	-	414
Telephone Expense	13,950	1,163	787	376
Electric Expense (*)	114,480	9,540	8,554	986
Rent Expense	9,500	792	2,900	(2,108)
Rent Expense - SCADA	56,040	4,670	4,670	-
Insurance	24,000	2,000	1,221	779
Repairs and Maintenance	216,000	18,000	2,872	15,128
R&M Lift Stations	168,850	14,071	2,948	11,123
R&M Generators	33,080	2,757	992	1,765
Meters	60,680	5,057	-	5,057
Office Supplies	1,680	140	68	72
Operating Supplies - General	57,190	4,766	4,614	152
Uniforms	5,820	485	490	(5)
Motor Fuels	22,860	1,905	4,218	(2,313)
Dues, Licenses, Schools & Permits (*)	13,300	1,108	-	1,108
Capital Outlay (*)	381,000	31,750	-	31,750
Renewal & Replacement (*)	-	-	-	-
TOTAL FIELD OPERATIONS	\$ 2,426,747	\$ 232,396	\$ 122,575	\$ 109,821
TOTAL OPERATING EXPENSES	\$ 11,473,351	\$ 1,096,475	\$ 547,327	\$ 548,909

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending October 31, 2019**

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 10/31/2019	ACTUAL 1 MONTH ENDING 10/31/2019	VARIANCE FAVORABLE (UNFAVORABLE)
RESERVES				
Required Reserve for R & R	-	-	-	-
TOTAL OPERATING EXP & RESERVE	\$ 11,473,351	\$ 1,096,475	\$ 547,327	\$ 548,909
AVAILABLE FOR DEBT SERVICE	\$ 3,099,534		\$ 602,382	
DEBT SERVICE				
Principal				
2016 Series	1,640,000	136,667	136,667	-
Interest				
2016 Series	1,177,758	98,146	98,146	-
Total Debt Service	\$ 2,817,758	\$ 234,813	\$ 234,813	\$ -
Excess Revenues (Expenses)	281,776		367,569	
TOTAL DEBT SERV & RESERVES	3,099,534		602,382	
Net Assets Beginning			\$ 41,366,629	
Net Assets Ending			\$ 41,734,198	

(*) Not prorated figures

SUMMARY OF OPERATIONS & DEBT SERVICE COVERAGE	
	AMOUNT
REVENUES	\$ 1,149,709
OPERATING EXPENDITURES	
Operating Expenditures-Admin	142,348
Operating Expenditures-Plant	282,404
Operating Expenditures-Field	122,575
TOTAL OPERATING EXPENDITURES	\$ 547,327
Reserve Required for Future Debt Service	-
TOTAL OPERATING EXPENDITURES & RESERVES	\$ 547,327
AVAILABLE FOR DEBT SERVICE	\$ 602,382
LESS: DEBT SERVICE	234,813
EXCESS REVENUES (EXP)	\$ 367,569
	Debt Service Coverage
	2.57

**CORAL SPRINGS IMPROVEMENT DISTRICT
ASSESSMENT COLLECTIONS FOR FY 2019 - 2020**

OCTOBER 31, 2019

DATE	ASSESSMENTS COLLECTED (Net of all Commissions & Fees)
10/31/2019	\$ -
TOTALS	\$ -

CORAL SPRINGS IMPROVEMENT DISTRICT

CHECK REGISTERS

OCTOBER 2019

FUND	CHECK DATE	CHECK No.	AMOUNT
General Fund	10/01/2019 thru 10/31/2019	#5058 - #5084	\$120,262.86
Total			\$120,262.86

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/10/19	00237				AQUATIC HERBICIDE ALLIGARE, LLC		756.25	005058	
10/10/19	01151				PARK PROPERTY 09/2019 BECKER & POLIAKOFF, P.A.		3,643.41	005059	
10/10/19	01164				MONITOR GF 10/1-12/31/19 CYPRESS TRACE SECURITY INC.		81.00	005060	
10/10/19	00023				12000 SW 1ST ST PS 2 121 NW 93RD TER PS 1 FLORIDA POWER & LIGHT CO.		76.79	005061	
10/10/19	00257				ESDC OUTACK 09/2019 GLEN HANKS CONSULTING ENGINEERS		131.25	005062	
10/10/19	00257				600 UNIVERSITY SWM 09/19 GLEN HANKS CONSULTING ENGINEERS		2,712.50	005063	
10/10/19	00006				SUPLLIES-GF GREEN THUMB LAWN & GARDEN LLC		318.45	005064	
10/10/19	00159				UNIT=004 SPRAY RIG SPRAYER DEPOT LLC		121.21	005065	
10/10/19	00284				SUNSHINE 50% PINETREE 25% CSID-GF 25% WASTE PRO-POMPANO		1,190.07	005066	
10/17/19	00257				CORAL RIDGE DR-IMPROVEMEN GLEN HANKS CONSULTING ENGINEERS		131.25	005067	
10/17/19	00267				FDEM GRANT APPLICATION GLOBALTECH, INC.		2,100.00	005068	
10/17/19	00172				SUPPLIES GRAINGER, INC.		81.02	005069	
10/17/19	00099				AUDIT FY 2019 KEEFE, MCCULLOUGH & CO., LLP		1,400.00	005070	
10/17/19	00248				LEGAL SERVICES 09/2019 LEWIS, LONGMAN & WALKER, P.A.		7,210.10	005071	
10/17/19	01163				HYDROTHOL AQUATHOL K NUTRIEN AG SOLUTIONS		13,538.75	005072	
10/17/19	01153				DEBRIS MONTIORING ROSTAN SOLUTIONS, LLC		7,762.50	005073	
10/17/19	01165				COPIER READS #7232 10/19 COPIER LEASE #7232 10/19 XEROX		20.84	005074	
10/23/19	00051				UNIFORM RENTAL 09/19 GASOLINE-GAS 09/19 GASOLINE-DIESEL 09/2019 SPRINT HOME DEPOT-HOSE GARAGE HOME DEPOT-BULBS-SHAWN HOME DEPOT-LIGHTS-P/S HOME DEPOT-MISC. SUPPLIES AMEX-FL SPECT-QTRLY CANAL CORAL SPRINGS IMPROVEMENT DIST WS		1,452.27	005075	
10/23/19	00043				RENEW FASD MEMBER.FY19/20 FLORIDA ASSOC. OF SPECIAL DISTRICTS		500.00	005076	
10/23/19	00267				WA 143 CANAL BANK-DESIGN GLOBALTECH, INC.		5,241.60	005077	
10/23/19	01154				HOIST INSPECTION-PS 1 & 2 J.HERBERT CORPORATION		616.65	005078	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/23/19	00288				BACKHOE 310J-FRONT TIRES LABOR			392.62	005079
10/31/19	01172				MARTINO TIRE				
10/31/19	00051				TREE REMOVAL-8837 NW 20TH			2,200.00	005080
					CASTLE TREE ART INC.				
					TELEPHONE 10/19 POSTAGE 10/19 PRINT & BINDING 10/19 RENT 10/19 TECHNOLOGY SHARING 10/19 OFFICE SUPPLIES 10/19 HEALTH INS...ADMIN 10/19 HEALTH INS...FIELD 10/19				
10/31/19	00080				CORAL SPRINGS IMPROVEMENT DIST WS			15,829.41	005081
10/31/19	00006				AMT DUE WS 10/31/2019			52,603.87	005082
10/31/19	00204				CORAL SPRINGS IMPROVEMENT DIST WS				
					BAR FOR CHAINSAW			42.05	005083
					GREEN THUMB LAWN & GARDEN LLC				
					BLDG LIGHTS-GARAGE BLDG			109.00	005084
					LIGHT BULBS UNLIMITED				
					TOTAL FOR BANK G			120,262.86	
					TOTAL FOR REGISTER			120,262.86	

CORAL SPRINGS IMPROVEMENT DISTRICT

CHECK REGISTERS

OCTOBER 2019

FUND	CHECK DATE	CHECK No.	AMOUNT
Water and Sewer	10/01/2019 thru 10/31/2019	#28142 - #28314	\$1,026,766.49
Total			\$1,026,766.49

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/07/19	00352			UTILITY TAXES 09/2019	CITY OF CORAL SPRINGS		49,275.93	028142	
10/07/19	00023			ADMIN ELECTRIC 09/19 PLT-WATER ELECTRIC 09/19 PLT-WASTE ELECTRIC 09/19 FIELD ELECTRIC 09/19	FLORIDA POWER & LIGHT CO.		57,309.31	028143	
10/07/19	01660			ADMIN-HEALTHIEST YOU10/19 WATER-HEALTHIEST YOU10/19 WW-HEALTHIEST YOU 10/19 MAINT-HEALTHIEST YOU10/19 FIELD-HEALTHIEST YOU10/19 GF ADMIN-HEALTHIEST YOU GF DRAINAGE-HEALTHIEST PINETREE-HEALTHIEST YOU	HEALTHIEST YOU		540.00	028144	
10/07/19	00044			DIVIDERS GIFT CARD-FLU SHOT CARD FEE REFRESHMENTS ENVELOPES-3 BOXES-HR ENVELOPES-1 RETURN	OFFICE DEPOT BUSINESS CREDIT		139.70	028145	
10/07/19	01419			REIMB TO \$7,000 09/30/19	POSTMASTER GENERAL		2,464.32	028146	
10/07/19	01416			UTIL STMTS 09/2019 ADD'L METERED POSTAGE	PRIDE ENTERPRISES		1,129.18	028147	
10/07/19	01175			UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD 09/25/19 UNIFORMS-GF 09/25/19 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 10/02/19	UNIFIRST CORPORATION		429.08	028148	
10/07/19	01529			TRASH SERVICES-09/2019	WASTE PRO-POMPANO		484.96	028149	
10/07/19	01011			COPIER LEASE #7835PT09/19 COPIER READS #7835PT09/19 COPIER READS #7535P 09/19	XEROX CORPORATION		183.31	028150	
10/07/19	00694			TECH SUPP 08/26-09/25/19	ASSOCIATED SYSTEMS, INC.		1,185.00	028151	
10/07/19	00857			INTEREST CHARGED	CAPITAL ONE		11.96	028152	
10/07/19	01656			LEVY LOANS PER 10-03-2019	PERFORMANT RECOVERY, INC.		172.04	028153	
10/07/19	01392			OCTOBER NEWSLETTERS MAILING	PRINTING CORP. OF THE AMERICAS, INC		2,555.00	028154	

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/07/19	00425			ADMIN-COFFEE SUPP ADMIN-HR ENVELOPES ADMIN-HR ENVELOPES ADMIN-FYE2019 LUNCH-FOOD ADMIN-BOARD MTG				
				SAM'S CLUB/SYNCHRONY BANK		325.72	028155	
10/07/19	01253			REIMB MILEAGE-DEP WORKSHO	STEPHENS, JOSEPH	60.56	028156	
10/07/19	01561			PRINCIPAL 2016 SER 10/19	US BANK	136,666.67	028157	
10/07/19	01562			INTEREST 2016 SER 10/19	US BANK	98,146.46	028158	
10/07/19	01564			LEVY LOANS PER 10-03-2019	US DEPARTMENT OF EDUCATION AWG	258.06	028159	
10/07/19	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	028160	
10/07/19	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	028161	
10/07/19	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	028162	
10/07/19	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	028163	
10/07/19	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	028164	
10/07/19	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	028165	
10/07/19	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	028166	
10/07/19	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	028167	
10/07/19	01130			WELL 8 REHAB 9070087 CBOD & TSS 9070142 CBOD & TSS 9070143 CBOD & TSS 9070161 CBOD & TSS 9070162 WELL 8/WELLFIELD 9070169 CBOD & TSS 9070201 BACTERIA TESTING 9070202 WELL #8 REHAB 9070203 CBOD & TSS 9080264 DISINFECT 9070270 BACTERIA TESTNG 9070271 CBOD & TSS 9070279 MONITORING WELLS 9070420 CBOD & TSS 9070422 CBOD & TSS 9070423 CBOD & TSS 9070445 RO CONCEN 9070446 WELL 8 REHAB 9070460 TOTAL P&N 9070461 CBOD & TSS 9070462 FLUORIDE MONTHLY BACTIS 9070557				

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	#
					CBOD & TSS 9070589				
					SOUR #1 9070590				
					SOUR #2 9070591				
					CBOD & TSS 9070677				
					MONTHLY BACTIS 9070678				
					CBOD & TSS 9070734				
					SOUR #4 9070797				
					CBOD & TSS 9070798				
					CBOD & TSS 9070799				
					PLATE COUNT 9070835				
					CBOD & TSS 9070853				
					SOUR #6 9070869				
					SOUR #5 9070884				
					CBOD & TSS 9070903				
					CBOD & TSS 9070904				
					CBOD & TSS 9070905				
					CBOD & TSS 9070961				
					SOUR #4 9070962				
					CBOD & TSS 9070999				
					SOUR #7 9071000				
					LIQUID COMP 9080041				
					CBOD & TSS 9080042				
					CBOD & TSS 9080043				
					CBOD & TSS 9080097				
					QUARTERLY CANALS 980098				
					CBOD & TSS 9080187				
					DISINFECT TEST 9080194				
					CBOD & TSS 9080217				
					QUARTERLY MON 9080262				
					CBOD & TSS 9070264				
					CBOD & TSS 9080265				
					CBOD & TSS 9080266				
					RO CONCEN 9080267				
					TOTAL P & N 9080339				
					MONTHLY BACTIS 9080344				
					FLUORIDE 9080345				
					CBOD & TSS 9080402				
					CBOD & TSS 9080407				
					CBOD & TSS 9080408				
					MONITORING WELLS 9080517				
					MONITORING WELLS 9080518				
					CBOD & TSS 9080519				
					AMMONIA TEST 90805200				
					CBOD & TSS 9080521				
					THM/HAA 9080522				
					CBOD & TSS 9080523				
					MONTHLY BACTIS 9080524				
					PLATE COUNT 9080700				
					MONTHLY BACTIS 9080701				
					CBOD & TSS 9080864				
					CBOD & TSS 9080865				
					CBOD & TSS 9080866				
					WINGS PLUS-LUNCH WWTP				
					HSP #1 9080960				

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #		
					HSP #1 9080961 CBOD & TSS 9080962 CBOD & TSS 9081019 CBOD & TSS 9081020 CBOD & TSS 9081021 QUARTERLY MON 9081034 CBOD & TSS 9081049 CBOD & TSS 9081050 PRYOR MEMBERSHIP- 1EE PAYPAL-IPHONE 6S CASE TERRY..UNIT=050 LINER TRICOUNTY-CONCRETE LS #45 PRECISION..TEMP TRANSMITT FREIGHT WINGS PLUS-LUNCH AMAZON-BILLING TONER AMAZON-TN460-TONER SEDA-WORKSHOP 1 EE DBL TANK-DIESEL DIPSTICK FREIGHT AMAZON-FLASHDRIVE QTY 2 ALRO METALS-PLANT C ONESTEPGPS-GPS DEVICES PC PROFESSOR-1 CLASS BROWARD MEAT-FYE2019 DORIS MARKET-FYE2019 DOLLAR TREE-TABLE CLOTHS TCE*HRDIRECT-ATTEND CARDS PC PROFESSOR-5 CLASSES HOME DEPOT-PLUNGER FRANCOTYP-POSTAGE REFILL FLEETIO-MONTHLY FEE WINGS PLUS-LUNCH WWTP						
10/10/19	88888				AMERICAN EXPRESS		15,926.28	028168			
					500240708 CHEVANNES ROBER ROBERT CHEVANNES		156.72	028169			
10/10/19	88888				200283707 NEIL NOEL NOEL NEIL		23.86	028170			
10/10/19	88888				810397805 GIBSON BRANDON BRANDON/SIMONE GIBSON		138.59	028171			
10/10/19	88888				910488304 BURN KARMEN KARMEN BURN		46.29	028172			
10/10/19	88888				720156604 MOCCO JOSEPH JOSEPH T MOCCO		10.13	028173			
10/10/19	88888				620384109 CHRISWELL SHAWN SHAWN CHRISWELL		38.07	028174			
10/10/19	88888				820520803 PONNOCK MARIA MARIA PONNOCK		39.59	028175			
10/10/19	88888				520937210 *FEITO BEATRIZ *BEATRIZ FEITO		61.93	028176			
10/10/19	88888				520941214 *PIERSE HEATHER *HEATHER PIERSE		59.09	028177			
10/10/19	88888				830081405 *PACHON/GAYANIG *JACQUELINE PACHON &		6.76	028178			
10/10/19	88888				730112303 THOMPSON KIRK/K KIRK/KELLY THOMPSON		168.73	028179			

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/10/19	88888		030455507		FLYING TIGERS E	FLYING TIGERS EXPRESS		100.00	028180	
10/10/19	88888		130810305		HSBC BANK USA	HSBC BANK USA NA TRSTEE		100.00	028181	
10/10/19	88888		740315010		PINTO DAVID	DAVID PINTO		61.93	028182	
10/10/19	88888		740315011		*STOLK JEANNE	*JEANNE STOLK		32.09	028183	
10/10/19	88888		240506016		AMANDA COWAN	AMANDA COWAN		60.02	028184	
10/10/19	88888		140701106		PHILLIPS BRINEL	DR BRINEL-JOY PHILLIPS &		34.37	028185	
10/10/19	88888		850095711		GRANT SHELLY	SHELLY GRANT		3.86	028186	
10/10/19	88888		350191102		WINGART DONALD	DONALD WINGART & TATE WINGART		76.14	028187	
10/10/19	88888		350219803		TOTAL HOUSING I	TOTAL HOUSING INV LLC		100.00	028188	
10/10/19	88888		350219804		*STRANG KATHRYN	*KATHRYN STRANG		57.70	028189	
10/10/19	88888		950502202		FARRELL BEATRICE	BEATRICE FARRELL		100.00	028190	
10/10/19	88888		360204318		*DAVIS MARCUS	*MARCUS DAVIS		20.16	028191	
10/10/19	88888		460523905		SIMON GROUP/MS5	SIMON GROUP/MS521		25.00	028192	
10/10/19	88888		460540711		SIMON GROUP/MS5	SIMON GROUP/MS521		25.00	028193	
10/10/19	88888		060647717		*WINCHESTER	*LIAM WINCHESTER		171.45	028194	
10/10/19	88888		370027404		FRANQUI ALEXAND	ALEXANDER FRANQUI		139.73	028195	
10/10/19	88888		370419905		SHELTON LESLEY	LESLEY SHELTON		306.45	028196	
10/10/19	88888		280341404		GAENZ TAMARA/DE	TAMARA/DEVIN GAENZ		66.64	028197	
10/10/19	88888		280370204		MORRIS RICHARD	RICHARD MORRIS		8.28	028198	
10/10/19	88888		980660806		LIMA NATALEE	NATALEE LIMA		21.95	028199	
10/10/19	88888		180853914		GONZALEZ ANDRES	ANDRES/HELENA GONZALEZ		36.93	028200	
10/10/19	88888		888009901		MAGIC PRESSURE	MAGIC PRESSURE CLEANING		313.92	028201	
10/10/19	88888		390021905		PICARDI NICOLET	NICOLETTE PICARDI		63.37	028202	
10/10/19	88888		090736004		21ST MORTGAGE C	21ST MORTGAGE CORP		60.02	028203	
10/10/19	88888		790794509		*RESTREPO CAROL	*CAROLINA RETREPO		53.84	028204	
10/10/19	88888		190851609		BACHOUR DIANE	DIANE BACHOUR		58.07	028205	
10/10/19	88888		890902502		LOPEZ MARIO	MARIO LOPEZ		38.07	028206	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/10/19	88888				370105806 BILLING REFUND RITA KRONK HIGHSMITH			500.00	028207
10/15/19	01135				RO BLDG-HSP TRBLESHOOT SERVICE CALL-STORAGE TANK ADS ENGINEERING, PLLC			1,040.00	028208
10/15/19	01194				AC=007 REPLACED FAN MOTOR AIR AMERICA AIR CONDITIONING, LLC			1,167.00	028209
10/15/19	00005				COT-SOD HYPO 58% COT-SOD HYPO 42% ALLIED UNIVERSAL CORP.			2,418.79	028210
10/15/19	01227				VIDEO LOSS-ROBINS OFFICE AMC SURVEILLANCE CAMERAS			140.00	028211
10/15/19	01417				NEW 50HP MOTOR ATLANTIC ENVIRONMENTAL SYSTEMS, INC			3,075.00	028212
10/15/19	01403				UNIT=045 REPAIRS AUTO NATION FORD MARGATE			151.88	028213
10/15/19	01578				INTERNET CONNECTION 10/19 BLUE STREAM			156.79	028214
10/15/19	00789				SER. XEROX 6505-DAVID M. BROWARD BUSINESS EQUIPMENT			95.00	028215
10/15/19	00609				CHLORINATION ADS CITY OF CORAL SPRINGS			591.13	028216
10/15/19	01256				SOD CORAL SPRINGS NURSERY, INC.			195.00	028217
10/15/19	00174				MONITOR ADM 10/1-12/31/19 CYPRESS TRACE SECURITY INC.			81.00	028218
10/15/19	01327				CENTRAL SITE LIFT STATION DATA FLOW SYSTEMS, INC			4,670.00	028219
10/15/19	01452				PLANT F -PROBES 4 MILLION TNK-POWER SUPPL PLC ROOM-FIBER SWITCH CALIBRATION CERTIFICATES NANO-CL17 REBUILD KIT NANO-NEW DIGITAL DISPLAY DELTA CONTROLS			7,414.00	028220
10/15/19	01612				310G BACKHOE-CYLINDER (DOBBS EQUIP, LLC) POWERPLAN			94.41	028221
10/15/19	00018				VALVES MARKING PAINT MANHOLE WITH LIDS FEL-POMPANO BEACH, FL WW # 125			1,095.60	028222
10/15/19	01540				GIS SERVICES GIS SERVICES FLORIDA TECHNICAL CONSULTANTS, LLC			6,180.00	028223
10/15/19	01610				LOGAR VILLAGE 09/2019 GLEN HANKS CONSULTING ENGINEERS			87.50	028224
10/15/19	01610				HARBOR INN 09/2019 GLEN HANKS CONSULTING ENGINEERS			262.50	028225
10/15/19	00063				HAZARD GAS TEST GRAINGER, INC.			301.96	028226
10/15/19	00377				CHAIN CUTTERS GREEN THUMB LAWN & GARDEN LLC			240.10	028227
10/15/19	01400				SAND STRAINERS-DP GAUGE H.C. WARNER, INC.			2,965.00	028228

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/15/19	00179				SERVICE AGREEMENT-CL17 HACH COMPANY		1,209.00	028229	
10/15/19	01515				ASPHALT HARDRIVES ASPHALT COMPANY		372.88	028230	
10/15/19	01535				FLUORIDE PLUS ANTI-SCALANT AMMONIA HAWKINS, INC.		5,610.03	028231	
10/15/19	01512				RAS PUMPS-REPAIRS HEAVY DUTY SERVICES, INC		950.00	028232	
10/15/19	01507				DISP. OIL RAGS & FILTER HERITAGE-CRYSTAL CLEAN LLC		451.26	028233	
10/15/19	01506				COUPLINGS BLOWER 8-DRIVE BELT FREIGHT KAMAN INDUSTRIAL TECHNOLOGIES CORP.		1,044.88	028234	
10/15/19	01486				DIESEL-TOP OFF DIESEL DIESEL LANK OIL COMPANY		6,710.90	028235	
10/15/19	01345				PVC SPARE PARTS BALL VALVES LEHMAN PIPE & SUPPLY, INC.		413.56	028236	
10/15/19	01051				OUTSIDE LIGHTS LIGHT BULBS UNLIMITED		319.74	028237	
10/15/19	01150				PENCIL-CREDIT BINDER-ACCOUNTING OFFICE SUPP-ACCOUNTING CALCULATOR - WATER PLANNER,MARKER KIT-WATER COPY PAPER-5 CASES OFFICE SUPP-ADMIN & UB MECHANICAL PENCILS-WATER OFFICE SUPP-SUNSHINE OFFICE SUPP-SUNSHINE OFFICE DEPOT		369.00	028238	
10/15/19	01355				SERVICES - 10/2019 OFFICESTREAM, INC.		1,530.00	028239	
10/15/19	00683				HSP-INSTALL TEMP BATTERY PORTABLE GEN 7-OIL CHANGE OK GENERATORS		611.51	028240	
10/15/19	01434				1,000 TIME CARDS MICHAEL PEAKE		124.00	028241	
10/15/19	00045				UNIT=042 1 TIRE UNIT=050 SEAT COVERS UNIT=042 OIL CHANGE PEP BOYS		370.78	028242	
10/15/19	00351				FIRST AID REFILLS SAFETY SUPPLIES GLOVES SAFETY SUPPLIES SAFETY GLOVES ALCOHOL PADS-REFILLS RITZ SAFETY EQUIPMENT, LLC		998.16	028243	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/15/19	00191			E1 RAS PUMP PARTS	SANDERS COMPANY, INC.		750.00	028244	
10/15/19	01575			UNIT=050 TRUCK DECALS	SIGN UP NOW SIGN COMPANY		525.00	028245	
10/15/19	00782			LOCATE TICKETS-9/2019	SUNSHINE STATE ONE CALL OF FLA.		234.16	028246	
10/15/19	01485			BACK PRESSURE VALVE FREIGHT	TRINOVA-FLORIDA		575.27	028247	
10/15/19	01496			MISSLE BORE-TUNE UP FRIEGHT	TT TECHNOLOGIES, INC		527.98	028248	
10/15/19	01498			RENTAL EXCAVATOR DELIVERY	USA EQUIPMENT SOLUTIONS		900.00	028249	
10/15/19	00441			LAB CHEMICALS LAB SUPPLIES FREIGHT LAB CHEMICALS LAB CHEMICALS FREIGHT LAB CHEMICALS	USA BLUEBOOK		1,155.92	028250	
10/15/19	01264			ADMIN PHONE 10/19 FIELD PHONE 10/19	WINDSTREAM COMMUNICATIONS, LLC		181.39	028251	
10/15/19	01264			ADMIN PHONE 10/19 WASTE PHONE 10/19 FIELD PHONE 10/19	WINDSTREAM COMMUNICATIONS, LLC		240.33	028252	
10/15/19	01011			COPIER READS #7835P 09/19	XEROX CORPORATION		29.40	028253	
10/16/19	01373			ADMIN DENTAL 11/19 WATER DENTAL 11/19 WW DENTAL 11/19 MAINT DENTAL 11/19 FIELD DENTAL 11/19 DENTAL..CSID-GF 11/19 DENTAL..PINETREE 11/19	AMERITAS LIFE INSURANCE CORP-DENTAL		5,126.52	028254	
10/16/19	01374			ADMIN VISION 11/19 WATER VISION 11/19 WW VISION 11/19 MAINT VISION 11/19 FIELD VISION 11/19 VISION..CSID-GF 11/19 VISION..PINETREE 11/19	AMERITAS LIFE INSURANCE CORP-VISION		1,011.08	028255	
10/16/19	01403			UNIT=011 REPAIRS	AUTO NATION FORD MARGATE		869.19	028256	
10/16/19	01360			PAYMENT REQ APPROVAL	GLOBALTECH, INC.		100.00	028257	
10/16/19	01360			WA 137CSID IMPROVE HSP1&2	GLOBALTECH, INC.		42,956.94	028258	

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/16/19	01360			WA 139 DIESEL SUPPLY LINE GLOBALTECH, INC.		28,310.00	028259	
10/16/19	01360			WA 163 PROD WELL 5 GLOBALTECH, INC.		3,150.00	028260	
10/16/19	00063			AC FILTERS GRAINGER, INC.		222.36	028261	
10/16/19	00766			AUDIT FY 2019 KEEFE, MCCULLOUGH & CO., LLP		2,100.00	028262	
10/16/19	01486			DIESEL-EMERG GENERATOR LANK OIL COMPANY		694.81	028263	
10/16/19	01302			LEGAL SERVICES 09/2019 LEWIS, LONGMAN & WALKER, P.A.		1,606.50	028264	
10/16/19	01656			LEVY LOANS PER 10-17-2019 PERFORMANT RECOVERY, INC.		172.04	028265	
10/16/19	00155			ADMIN SPRINT 10/19 PLANT-WATER SPRINT 10/19 PLANT-WASTE SPRINT 10/19 PLANT-MAINT SPRINT 10/19 FIELD SPRINT 10/19 SPRINT 10/19 DUE SUNSHINE SPRINT 10/19 DUE CSID GF SPRINT		1,520.43	028266	
10/16/19	01175			UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 10/09/19 UNIFIRST CORPORATION		206.10	028267	
10/16/19	01564			LEVY LOANS PER 10-17-2019 US DEPARTMENT OF EDUCATION AWG		258.06	028268	
10/16/19	01264			FRONT GATE PHONE 10/2019 WINDSTREAM COMMUNICATIONS, LLC		83.80	028269	
10/16/19	01264			ADMIN PHONE 10/19 FIELD PHONE 10/19 WINDSTREAM COMMUNICATIONS, LLC		735.63	028270	
10/18/19	99999			VOID CHECK *****INVALID VENDOR NUMBER*****		.00	028271	
10/18/19	00033			GARAGE-LIGHTS MATERIALS TOOLS LIFT STATION PARTS C & D PLANTS-PARTS LS-PARTS LS IN FACILITY-PARTS LS IN FACILITY-PARTS WWP-LIGHTS SIDEWALKS-MATERIALS MISC SUPPLIES-FIELD PLC ROOM-#4 BATTERY WWP-SUPPLIES BLOWER 3-PIPE PLUG MAINT SHOP-SUPPLIES MEDIUM HOSE-FIELD HYPO ROOM-SUPPLIES				

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/22/19	00822				HYPO ROOM-MORTAR MIX POOL FILTER MISC SUPPLIES-MAINT WWP SUPPLIES ADMIN LIGHTS-SUPPLIES VALVE BOX SUPPLIES PVC PIPE PARTS-SPRINKLER URINAL SCREENS PAINT SUPPLIES	HOME DEPOT CREDIT SERVICES	1,411.36	028272	
10/22/19	00005				AFLAC-W/H 10/19 AFLAC-PTREE 10/19	AFLAC	4,293.00	028273	
10/22/19	00190				COT-SOD HYPO 58% COT-SOD HYPO 42%	ALLIED UNIVERSAL CORP.	2,440.20	028274	
10/22/19	01089				ADMIN BLDG-ROOF REPAIR	ARCON ROOFING	875.00	028275	
10/22/19	01423				PLANT PHONE WATER 10/2019	AT & T	69.35	028276	
10/22/19	01360				ADMIN-HEALTH INS 11/2019 WATER-HEALTH INS 11/2019 WW-HEALTH INS 11/2019 MAINT-HEALTH INS 11/2019 FIELD-HEALTH INS 11/2019 HEALTH INS..GF 11/2019 HEALTH INS..GF FIELD DUE FROM DR SHANK 11/2019 HEALTH INS-PINETREE 11/19	FLORIDA BLUE	68,153.57	028277	
10/22/19	01360				WA 160 WELL 3 PUMP REPLAC	GLOBALTECH, INC.	654.63	028278	
10/22/19	01360				WA 140 DUAL ZONE WELL 4	GLOBALTECH, INC.	136,171.87	028279	
10/22/19	01360				WA 141 WWTP PLANT D	GLOBALTECH, INC.	34,295.55	028280	
10/22/19	01360				WA 151 DIW PERMIT RENEWAL	GLOBALTECH, INC.	10,360.00	028281	
10/22/19	01360				CSID TEMP HSP EMERGENCY	GLOBALTECH, INC.	20,514.77	028282	
10/22/19	01360				EMERG WORK-ATS REPLACE	GLOBALTECH, INC.	171,229.74	028283	
10/22/19	01535				WA 156 WELL 8 RE-DEVELOP	GLOBALTECH, INC.	4,500.33	028284	
10/22/19	00437				SULFURIC ACID SODIUM HYDROXIDE AMMONIA FLUORIDE	HAWKINS, INC.	7,432.06	028285	
10/22/19	01427				LS #10-PUMP	HYDRO PUMPS	1,904.50	028286	
10/22/19	01093				CRANE INSPECTION	J.HERBERT CORPORATION	308.33	028287	
					MONTHLY MAINT-OCT	JLS LANDSCAPE SERVICES, INC.	3,901.41	028288	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/22/19	01486				UNLEADED GAS	LANK OIL COMPANY		4,217.60	028289
10/22/19	01033				BACKHOE 310G-TIRES LABOR	MARTINO TIRE		1,012.73	028290
10/22/19	00045				UNIT-048 2 TIRES PORTABLE GEN #8-BATTERY CORE BATTERY-CREIDT	PEP BOYS		461.11	028291
10/22/19	00880				POLYMER	POLYDYNE, INC.		4,173.12	028292
10/22/19	00053				PLANT D-PAINT	SHERWIN-WILLIAMS		486.36	028293
10/22/19	00200				INCREASE-WATER/SEWER RATE PERMIT-WASTE FACILITY NOTICE OF MEETING NOTICE MEETING FY2020	SUN-SENTINEL (SOUTH FLORIDA)		1,479.35	028294
10/22/19	01175				UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 10/16/19	UNIFIRST CORPORATION		253.46	028295
10/22/19	01450				FILTER CARTRIDGES QTY 180	WACO FILTERS CORPORATION		1,762.20	028296
10/29/19	01227				INSTALLED DVR 22*MONITOR	AMC SURVEILLANCE CAMERAS		688.28	028297
10/29/19	01354				GAP INS-PTREE 10/19/2019 GAP INS-W/H 10/19/2019 GAP INS-PTREE 10/19/2019 GAP INS-W/H 10/19/2019 GAP INS-BOARD 10/31/2019	AMERICAN PUBLIC LIFE INSURANCE		804.78	028298
10/29/19	01662				BKFLOW PREVENT.MGT	BACKFLOW SOLUTIONS, INC.		495.00	028299
10/29/19	01452				RAW INFLUENT-SERVICE CALL TRAIN 2 & 3-CALIBRATED AMMONIA PUMP-PROGRAMMED	DELTA CONTROLS		600.00	028300
10/29/19	01612				JOHN DEERE 310G-REPAIRS	(DOBBS EQUIP, LLC) POWERPLAN		70.36	028301
10/29/19	00017				OVERNIGHT SERVICE OVERNIGHT SERVICE	FEDEX		74.26	028302
10/29/19	01231				ADMIN LIFE INS 11/19 WATER LIFE INS 11/19 WW LIFE INS 11/19 MAINT LIFE INS 11/19 FIELD LIFE INS 11/19 LIFE INS W/H..WS 11/19 LIFE INS W/H..GF 11/19 LIFE INS PINETREE-EE11/19				

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CSID - WATER & SEWER FUND
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/29/19	00683		LIFE INS .CSID-GF 11/19 LIFE INS .PINETREE-ER	MUTUAL OF OMAHA		5,533.66	028303	
10/29/19	01042		GENERATOR 1-OIL CHANGE FUEL PRIMING PUMP-REPLACE	OK GENERATORS		4,324.88	028304	
10/29/19	01175		SHORING-RENTAL	SUNBELT RENTALS		2,000.00	028305	
10/29/19	00441		UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 10/23/19	UNIFIRST CORPORATION		206.10	028306	
10/31/19	01355		LAB CHEMICALS	USA BLUEBOOK		510.95	028307	
10/31/19	01656		SERVICES - 11/2019	OFFICESTREAM, INC.		1,530.00	028308	
10/31/19	99999		LEVY LOANS PER 10-31-2019	PERFORMANT RECOVERY, INC.		172.04	028309	
10/31/19	00425		VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028310	
10/31/19	01564		ADMIN-COFFEE SUPP ADMIN-FYE2019 LUNCH-PANS ADMIN-BOARD MTG WATER-COFFEE/GATORADE WATER-CLEANING SUPP WW-COFFEE/GATORADE WW-CLEANING SUPP MAINT-COFFEE/GATORADE MAINT-CLEANING SUPP FIELD-COFFEE/GATORADE FIELD-CLEANING SUPP FIELD-GF-CLEANING SUPP FIELD-GF-COFFEE/GATORADE FIELD-PT-COFFEE SUPP FIELD-PT-CLEANING SUPP FIELD-SS-COFFEE SUPP FIELD-SS-CLEANING SUPP	SAM'S CLUB/SYNCHRONY BANK		764.75	028311	
10/31/19	00514		LEVY LOANS PER 10-31-2019	US DEPARTMENT OF EDUCATION AWG		258.06	028312	
10/31/19	01406		SLUDGE MGMT SEWER 09/19	H & H LIQUID SLUDGE DISPOSAL, INC.		7,954.40	028313	
			DATA FLOW SYSTEMS-TCU	PAKMAIL		17.81	028314	
				TOTAL FOR BANK H		1,026,766.49		
				TOTAL FOR REGISTER		1,026,766.49		

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Fifth Order of Business

5A

RESOLUTION 2020-2

A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE CORAL SPRINGS IMPROVEMENT DISTRICT
AMENDING THE GENERAL FUND BUDGET
FOR FISCAL YEAR 2018 – 2019

WHEREAS, the Board of Supervisors, hereinafter referred to as the “Board,” of the Coral Springs Improvement District, hereinafter referred to as the “District,” adopted a General Fund Budget for Fiscal Year 2018 - 2019, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenses approved during the Fiscal Year.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT THE FOLLOWING:

1. The Coral Springs Improvement District General Fund Budget is hereby amended in accordance with Exhibit “A” attached.
2. This resolution shall become effective this 18th day of November, 2019 and be reflected in the Fiscal Year Ended September 30, 2019 Financial Statements and Audit Report of the District.

Coral Springs Improvement District

By: _____

Dr. Martin Shank, President

Attest: _____

**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND**

AMENDED BUDGET

For the Period Ending September 30, 2019

ADOPTED BUDGET FY 2018 - 2019	NET CHANGES	AMENDED BUDGET FY 2018 - 2019
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REVENUES:

Assessments (Net)	\$ 3,849,956	\$ (477,261)	\$ 3,372,695
Assessment Revenues..excess collected		13,788	13,788
Permit Review Fees	1,000		1,000
Interest Income	20,000		20,000
Shared Personnel Revenue	33,896		33,896
Miscellaneous Revenue	-		-
FEMA Reimbursement	-		-
Carry Forward Assigned Funds	92,885	(92,885)	-
Total Revenues	\$ 3,997,737	\$ (556,358)	\$ 3,441,379

EXPENDITURES:

Administrative

Supervisor Fees	\$ 7,200		\$ 7,200
Salaries/Wages	133,908		133,908
Special Pay	238		238
FICA Taxes	10,796	1,000	11,796
Pension Expense	16,069	1,000	17,069
Health Insurance	54,611		54,611
Workers Comp. Ins.	379	1,000	1,379
Engineering Fees	30,000	6,000	36,000
Legal Fees	60,000	8,500	68,500
Special Consulting Services	100,000	(5,000)	95,000
Annual Audit	10,500		10,500
Actuarial Computation-OPEB	2,772		2,772
Management Fees	57,313		57,313
Telephone Expense	3,334		3,334
Postage	668		668
Printing & Binding	1,260		1,260
Administrative Building Cost	12,000		12,000
Insurance	1,179		1,179
Legal Advertising	2,000		2,000
Contingencies/Other Current Charges	1,000		1,000
Paver Incentive Program	12,500	(5,000)	7,500
Computer Expense/Technology	29,400		29,400
Digital Record Management	1,000	(900)	100
Office Supplies	7,125		7,125
Dues, Licenses, Schools & Permits	7,800		7,800
Promotional Expenses	8,400	(3,000)	5,400
Capital Purchases	-		-
Total Administrative	\$ 571,452	\$ 3,600	\$ 575,052

	ADOPTED BUDGET FY 2018 - 2019	NET CHANGES	AMENDED BUDGET FY 2018 - 2019
Field Operations			
Salaries and Wages	\$ 278,553	\$ 2,000	\$ 280,553
Special Pay	813		813
FICA Taxes	21,309		21,309
Pension Expense	33,426		33,426
Health Insurance	88,849	3,000	91,849
Worker's Comp. Insurance	15,433	1,100	16,533
Water Quality Testing	3,000		3,000
Communications-Radios/Cellphones	1,872		1,872
Electric Expense	1,411		1,411
Rentals & Leases	-		-
Insurance	14,845	(2,000)	12,845
Hurricane Irma	-		-
R & M - General	54,010	7,500	61,510
R & M - Culvert Inspection & Cleaning	69,500	60,000	129,500
R & M - Canal Dredging & Maintenance	25,000		25,000
R & M - Vegetation Management	15,000		15,000
Operating Supplies - General	3,825		3,825
Operating Supplies - Chemicals	114,659	10,100	124,759
Operating Supplies - Uniforms	1,823	-	1,823
Operating Supplies - Motor Fuels	51,705	(30,000)	21,705
Dues, Licenses & Subscriptions	3,752		3,752
Capital Outlay-Equipment	27,500	(11,658)	15,842
Capital Improvements	1,000,000	(600,000)	400,000
Total Field	\$ 1,826,285	\$ (559,958)	\$ 1,266,327
Total Expenditures	\$ 2,397,737	\$ (556,358)	\$ 1,841,379
Reserves:			
Reserved for 1st Qtr. Operating	\$ 350,000	\$ -	\$ 350,000
Reserved for Projects & Emergencies	250,000	-	250,000
Storm Damages Reserves	1,000,000	-	1,000,000
Total Reserves	\$ 1,600,000	\$ -	\$ 1,600,000
Total Expenditures & Reserves	\$ 3,997,737	\$ (556,358)	\$ 3,441,379
Excess Revenues Over (Under) Expenditures & Reserves		\$ -	\$ -

5B.

RESOLUTION 2020-3

A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE CORAL SPRINGS IMPROVEMENT DISTRICT
AMENDING THE GENERAL FUND BUDGET
FOR FISCAL YEAR 2019 – 2020

WHEREAS, the Board of Supervisors, hereinafter referred to as the “Board,” of the Coral Springs Improvement District, hereinafter referred to as the “District,” adopted a General Fund Budget for Fiscal Year 2019 - 2020, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenses approved during the Fiscal Year.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT THE FOLLOWING:

1. The Coral Springs Improvement District General Fund Budget is hereby amended in accordance with Exhibit “A” attached.
2. This resolution shall become effective this 18th day of November, 2019 and be reflected in the Fiscal Year Ended September 30, 2020 Financial Statements and Audit Report of the District.

Coral Springs Improvement District

By: _____

Dr. Martin Shank, President

Attest: _____

**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND**

AMENDED BUDGET

For the Period Ending September 30, 2020

ADOPTED BUDGET FY 2019 - 2020	NET CHANGES	AMENDED BUDGET FY 2019 - 2020
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REVENUES:

Assessments (Net)	\$ 3,849,956	\$ (420,557)	\$ 3,429,399
Assessment Revenues..excess collected	-		-
Permit Review Fees	1,000		1,000
Miscellaneous Revenue	-		-
Interest Income	20,000		20,000
Shared Personnel Revenue	34,912		34,912
Carry Forward Assigned Funds	-	420,557	420,557

Total Revenues	\$ 3,905,868	\$ -	\$ 3,905,868
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EXPENDITURES:

Administrative

Supervisor Fees	\$ 7,200		\$ 7,200
Salaries/Wages	162,726		162,726
Special Pay	281		281
FICA Taxes	13,000		13,000
Pension Expense	19,527		19,527
Health Insurance	63,655		63,655
Workers Comp. Ins.	620		620
Engineering Fees	42,000		42,000
Legal Fees	84,000		84,000
Special Consulting Services	94,600		94,600
Annual Audit	10,600		10,600
Actuarial Computation-OPEB	2,772		2,772
Management Fees	59,032		59,032
Telephone Expense	3,434		3,434
Postage	688		688
Printing & Binding	1,298		1,298
Administrative Building Cost	12,360		12,360
Insurance	1,238		1,238
Legal Advertising	2,000		2,000
Contingencies/Other Current Charges	1,000		1,000
Paver Incentive Program	12,500		12,500
Computer Expense/Technology	29,400		29,400
Digital Record Management	1,000		1,000
Office Supplies	7,337		7,337
Dues, Licenses, Schools & Permits	7,875		7,875
Promotional Expenses	4,800		4,800
Capital Purchases	-		-

Total Administrative	\$ 644,943	\$ -	\$ 644,943
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ADOPTED BUDGET FY 2019 - 2020	NET CHANGES	AMENDED BUDGET FY 2019 - 2020
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Field Operations

Salaries and Wages	\$ 286,361		\$ 286,361
Special Pay	921		921
FICA Taxes	21,907		21,907
Pension Expense	34,363		34,363
Health Insurance	107,813		107,813
Worker's Comp. Insurance	15,864		15,864
Water Quality Testing	3,000		3,000
Communications-Radios/Cellphones	2,022		2,022
Electric Expense	1,458		1,458
Rentals & Leases	500		500
Insurance	15,290		15,290
R & M - General	74,250		74,250
R&M - Facility	3000		3,000
R & M - Culvert Inspection & Cleaning	119,500		119,500
R & M - Canal Dredging & Maintenance	25,000		25,000
R & M - Vegetation Management	60,000		60,000
Operating Supplies - General	17,025		17,025
Operating Supplies - Chemicals	120,540		120,540
Operating Supplies - Uniforms	2,414		2,414
Operating Supplies - Motor Fuels	51,705		51,705
Dues, Licenses & Subscriptions	3,842		3,842
Capital Outlay-Equipment	27,500		27,500
Capital Improvements	655,650		655,650

Total Field Operations	\$ 1,649,925	\$ -	\$ 1,649,925
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TOTAL EXPENDITURES	\$ 2,294,868	\$ -	\$ 2,294,868
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Excess Revenues Over Expenditures

Reserves:

Reserved for 1st Qtr. Operating	\$ 361,000	\$ -	\$ 361,000
Reserved for Projects & Emergencies	250,000	-	250,000
Storm Damages Reserves	1,000,000	-	1,000,000

Total Reserves	\$ 1,611,000	\$ -	\$ 1,611,000
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Total Expenditures & Reserves	\$ 3,905,868	\$ -	\$ 3,905,868
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Excess Revenues Over (Under) Expenditures & Reserves	\$ -	\$ -	\$ -
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5C

RESOLUTION 2020 - 4

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE CORAL SPRINGS IMPROVEMENT DISTRICT
AMENDING THE WATER/SEWER FUND BUDGET
FOR FISCAL YEAR 2018 - 2019**

WHEREAS, the Board of Supervisors, hereinafter referred to as the "Board," of the Coral Springs Improvement District, hereinafter referred to as the "District," adopted a Water/Sewer Fund Budget for Fiscal Year 2018- 2019, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenses approved during the Fiscal Year.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT THE FOLLOWING:

1. The Coral Springs Improvement District Water/Sewer Fund Budget is hereby amended in accordance with Exhibit "A" attached.
2. This resolution shall become effective this 18th day of November, 2019 and be reflected in the Fiscal Year Ended September 30, 2019 Financial Statements and Audit Report of the District.

Coral Springs Improvement District

By: _____

Dr. Martin Shank, President

Attest: _____

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER**

AMENDED BUDGET

For the Period Ending September 30, 2019

	ADOPTED BUDGET FY 2018 -2019	NET CHANGES	AMENDED BUDGET FY 2018-2019
<u>REVENUES:</u>			
Water Revenue	\$ 6,467,008	\$ (83,000)	\$ 6,384,008
Sewer Revenue	5,852,977	(160,000)	5,692,977
Standby Revenue	3,120	(50)	3,070
Processing Fees	12,000	4,000	16,000
Lien Information Fees	9,000	8,000	17,000
Delinquent Fees	290,000	22,000	312,000
Contract Utility Billing Services	59,620		59,620
Contract HR & Payroll Services	12,902		12,902
Facility Connection Fees	-	33,000	33,000
Meter Fees	-	5,000	5,000
Line Connection Fees	-	21,000	21,000
Interest Income-Restricted	-	112,000	112,000
Interest Income-Operations	65,000	285,000	350,000
Rent Revenue	63,304	29,000	92,304
Technology Sharing Revenue	15,000		15,000
Misc. Revenues	12,000	19,000	31,000
Renewal & Replacement	365,000		365,000
Carryforward Prior Yr Fund Balance	4,372,639	(2,420,000)	1,952,639
Total Revenues	\$ 17,599,570	\$ (2,125,050)	\$ 15,474,520

ADOPTED BUDGET FY 2018 -2019	NET CHANGES	AMENDED BUDGET FY 2018-2019
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EXPENSES:**Administrative**

Salaries/Wages/Overtime	\$ 1,002,793	\$ 500	\$ 1,003,293
Special Pay	2,252		2,252
FICA Taxes	76,713		76,713
Pension Expense	120,335	(2,050)	118,285
Health Insurance	199,390	(18,000)	181,390
Workers Comp. Insurance	2,707		2,707
OPEB Expense	-	3,000	3,000
Unemployment Comp	4,000	(3,000)	1,000
Engineering Fees	33,600	(25,000)	8,600
Trustee Fees/ Other Debt Exp.	10,740		10,740
Attorney Fees	36,000	(8,000)	28,000
Special Council Services	90,570	(8,000)	82,570
Travel & Per Diem	4,500		4,500
Annual Audit	12,000		12,000
Actuarial Computation-OPEB	2,700		2,700
Management Fees	85,973		85,973
Telephone	12,810		12,810
Postage	36,200		36,200
Printing & Binding	21,970	(3,000)	18,970
Electric	12,000		12,000
Rentals and Leases	3,075		3,075
Insurance	15,288	(2,000)	13,288
Repair and Maintenance	16,970		16,970
Legal Advertising	13,800	(8,000)	5,800
Other Current Charges	27,060	(2,000)	25,060
Credit Card Merchant Fees	68,700	2,000	70,700
Computer/Technology Expense	63,831	(15,000)	48,831
Digital Record Management	18,840	(8,000)	10,840
Toilet Rebate	14,850	(2,000)	12,850
Office Supplies	4,000	(2,000)	2,000
Dues, Memberships, Etc	12,000	(8,000)	4,000
Promotional Expenses	18,310		18,310
Capital Outlay	50,000	(33,000)	17,000

Total Administrative	\$ 2,093,977	\$ (141,550)	\$ 1,952,427
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ADOPTED BUDGET FY 2018 -2019	NET CHANGES	AMENDED BUDGET FY 2018-2019
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Plant Operations

Salaries and Wages	\$ 1,715,618	\$ (230,000)	\$ 1,485,618
Special Pay (*)	2,702		2,702
FICA Taxes	131,244	(15,000)	116,244
Pension Expense	203,124	(35,000)	168,124
Health Insurance	334,514	(55,000)	279,514
Workers Comp. Insurance	59,877	2,000	61,877
OPEB Expense	-	4,500	4,500
Water Quality Testing	72,066	(15,000)	57,066
Telephone Expense	9,864		9,864
Electric Expense	678,409	(60,000)	618,409
Rentals and Leases	13,900	(8,000)	5,900
Insurance	158,849	(35,000)	123,849
Repair & Maintenance-General	694,656	(200,000)	494,656
Repair & Maint-Filters for Water Plan	705,050	(60,000)	645,050
Sludge Management - Sewer	150,000	(30,000)	120,000
Office Supplies	2,765		2,765
Operating Supplies - General	95,675	(18,000)	77,675
Operating Supplies - Chemicals (*)	408,767	(150,000)	258,767
Uniforms	9,255		9,255
Motor Fuels	81,756	(50,000)	31,756
Dues, Licenses, Schools & Permits (*)	71,212	(15,000)	56,212
Capital Outlay	3,276,430	(600,000)	2,676,430
Renewal & Replacement (*)	365,000		365,000
Total Plant Operations	\$ 9,240,733	\$ (1,569,500)	\$ 7,671,233

ADOPTED BUDGET FY 2018 -2019	NET CHANGES	AMENDED BUDGET FY 2018-2019
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Field Operations

Salaries and Wages	\$ 748,175	\$ (50,000)	\$ 698,175
Special Pay	1,459		1,459
FICA Taxes	57,235		57,235
Pension Expense	89,780	(8,000)	81,780
Health Insurance	206,450	(15,000)	191,450
Workers Comp. Insurance	34,864	8,000	42,864
OPEB Expense	-	3,000	3,000
Water Quality Testing	1,000		1,000
Naturescape Irrigation Service (*)	4,679	500	5,179
Telephone Expense	10,800	2,000	12,800
Electric Expense	114,735	(15,000)	99,735
Rent Expense	17,480	(10,000)	7,480
Rent Expense - SCADA	56,040		56,040
Insurance	22,206	(5,000)	17,206
Repairs and Maintenance	97,468	(55,000)	42,468
R&M Vehicles	20,000	3,500	23,500
R&M Generators	26,083	(10,000)	16,083
R&M Lift Stations	168,850	(35,000)	133,850
Meters	49,340	(20,100)	29,240
Office Supplies	1,680		1,680
Operating Supplies - General	61,295	7,100	68,395
Uniforms	5,820		5,820
Motor Fuels	28,580	(7,000)	21,580
Dues, Licenses, Schools & Permits	13,296	(3,000)	10,296
Capital Outlay	1,324,000	(205,000)	1,119,000
Renewal & Replacement	-		

Total Field Operations	\$ 3,161,315	\$ (414,000)	\$ 2,747,315
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Total Operating Expenses	\$ 14,496,024	\$ (2,125,050)	\$ 12,370,974
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Reserves:

Required Reserve for R & R -

Total Operating Exp & Reserve	\$ 14,496,024	\$ (2,125,050)	\$ 12,370,974
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Available for Debt Service	\$ 3,103,546	\$ -	\$ 3,103,546
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ADOPTED BUDGET FY 2018 -2019	NET CHANGES	AMENDED BUDGET FY 2018-2019
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DEBT SERVICE

Principal

2016 Series	\$	1,595,000		\$	1,595,000
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Interest

2016 Series		1,226,405			1,226,405
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Debt Service	\$	2,821,405	\$	-	\$	2,821,405
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Reserves		282,141			282,141
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Total Debt Service plus Reserve	\$	3,103,546	\$	-	\$	3,103,546
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Sixth Order of Business

CORAL SPRINGS IMPROVEMENT DISTRICT DOCK POLICY

The Coral Springs Improvement District (“CSID”) owns and maintains approximately 184 acres, or 20 miles, of canal right-of-way. CSID maintains this infrastructure strictly for the purposes of controlling and conveying stormwater runoff from the surrounding properties. Nevertheless, CSID is aware of the desire to utilize these waterbodies for recreation purposes, including the construction of docks, viewing platforms, or other similar structures within the CSID’ right-of-way. To that end, this District Dock Policy has been prepared to define the guidelines and process by which a structure may be permitted.

A property owner owning the upland immediately adjacent to a CSID right-of-way may request an Encroachment Agreement (“Agreement”) to permit the placement of a structure within the right-of-way. The request must include:

- 1.) a survey of the property owner’s property;
- 2.) a copy of the current deed for the property;
- 3.) a site plan showing the proposed location of the structure; and
- 4.) construction plans indicating all dimensions, materials, and installation.

Upon receipt of the property owner’s request, the application will be reviewed by the District Engineer or their assign, to determine:

- 1.) if the proposed structure will interfere with the movement of stormwater through the system;
- 2.) if the proposed structure will unduly impede the ability to maintain the right-of-way;
- 3.) if the proposed structure will damage the right-of-way canal or lake bank; and
- 4.) any other impacts or concerns as determined by the District Engineer.

The District Engineer, within 60 days of receiving an application, will provide a summary recommendation to the District Manager providing their conclusion and basis for their recommendation. The District Manager will place the request on the next available agenda of the Board of Supervisors, to consider the granting of an Encroachment Easement into the CSID right-

of-way. The Board of Supervisors may approve or deny the request based upon their duty to ensure the efficient and effective operation of the CSID stormwater system. If approved, the Encroachment Agreement must provide:

- 1) consent to use of the right-of-way, subject to substantial conformity with the submitted plans, and consent for building application purposes;
- 2) property owners' agreement to fully indemnify CSID from any liability related to the use of the right-of-way;
- 3) property owner's agreement to maintain the structure in good repair at all times, at their sole cost. If the structure is in disrepair, CSID may provide notice to the property owner, at which time the property owner will have 30 days from the receipt of the notice to repair the structure to its original designed condition;
- 4) CSID may order the removal of the structure at any time, in its sole discretion, for any reason, at which time property owner will have 30 days from the receipt of the notice to remove all structures;
- 5) property owner's failure to repair or remove structure as directed will be a breach of the Encroachment Agreement. CSID may then proceed to remove the structure, and the property owner will be liable for all costs, damages, liabilities, costs and expenses, including attorney's fees, arising from the failure to comply with the terms of the Encroachment Agreement;
- 6) if CSID determines that an emergency situation exists that mandates the removal of the structure, CSID will attempt to notify the property owner prior to removal. CSID may invoice the property owner for the removal costs and will not be responsible for the repair or replacement of the structure.
- 7) the Encroachment Agreement will run with the property owner's property, be binding on all successive owners, and must be recorded in the public records of Broward County, Florida; and
- 8) any other conditions or requirements as deemed necessary by the Board of Supervisors.

The Encroachment Agreement comprises CSID's consent to the use of their real property interests. Nothing contained therein will release a property owner from their obligation to obtain all necessary building permits or other approvals as may be required by governmental agencies with jurisdiction over the proposed structures and property.

November 20, 2017

Coral Springs Improvement District

Discussion ensued and there was consensus to go with EBU if the data is obtained. If not, the tier approach will be used.

TENTH ORDER OF BUSINESS

LMK Pipe Renewal and Consideration of Contract to Repair Lift Station #2

Mr. Gulyas provided the Board with a presentation on the lift station project, a copy of which is attached hereto and made part of the public record.

The Board reviewed proposals #1 and #2.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Proposals #1 and #2 from LMK to repair lift station #2 for a total cost of \$931,215.60 was approved.

EIGHTH ORDER OF BUSINESS

Review and Discussion of Dock Policy (Tabled Item)

Mr. Lewis distributed and reviewed the revised Dock Policy, which incorporates previously discussed changes. A copy of the revised Dock Policy draft is attached hereto and made a part of the public record.

- Mr. St. Cavish stated the policy does not include the actions the District will take if someone does not apply for an encroachment agreement. Mr. Lewis noted the District can go to Circuit Court and sue the property owner, seeking injunctive relief.
- Mr. Lewis will insert verbiage regarding injunctive relief.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the Dock Policy was approved with the additional language regarding injunctive relief.

NINTH ORDER OF BUSINESS

Discussion on Delinquency Fees and Policy

The Board discussed delinquency fees and there was consensus to apply a \$25 delinquency fee per month for any accounts past due at the time of the next billing cycle. A public hearing to formally adopt the fee will be advertised for the December 18, 2017 meeting.

ELEVENTH ORDER OF BUSINESS

Consideration of Proposal from Florida Technical Consultants to Provide GIS Asset Management Training and Support Services in the Amount of \$24,550

Mr. Dwiggins reviewed the proposal from FTC, which piggybacks off of a contract with the Town of Jupiter Island.

D. Attorney

• **Discussion of CRC Proposal 69**

Mr. Lewis discussed the following:

- He requested clarification from the Board on the Dock Policy. The policy approved at the last meeting stated the person with an encroachment *may apply for a variance*. He received differing opinions from the Board, individually. Mr. St. Cavish and Mr. Holland feel it should state *must* and Dr. Shank feels it should remain *may*. There was Board consensus to change it to *must*.
- He provided an update on proposed legislation. The legislative bill supported by Vice Mayor Daley has not been scheduled or heard. It has not been placed on any committee agenda.
- He provided an overview of CRC Proposal 69, a copy of which is attached hereto and made a part of the public record.

THIRTEENTH ORDER OF BUSINESS

Supervisors' Requests

The following was discussed:

- Mr. Holland wished everyone Happy Holidays.
- Dr. Shank thanked everyone for participating in Toys-for-Tots.
- Dr. Shank reported there will be a meeting with a representative of the Board of education regarding their vocational technical program.

FOURTEENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor the meeting was adjourned.

Kenneth Cassel
Assistant Secretary

Martin Shank
President

CORAL SPRINGS IMPROVEMENT DISTRICT DOCK POLICY

The Coral Springs Improvement District (“CSID”) owns and maintains approximately 184 acres, or 20 miles, of canal right-of-way. CSID maintains this infrastructure strictly for the purposes of controlling and conveying stormwater runoff from the surrounding properties. Nevertheless, CSID is aware of the desire to utilize these waterbodies for recreation purposes, including the construction of docks, viewing platforms, or other similar structures within the CSID’ right-of-way. To that end, this District Dock Policy has been prepared to define the guidelines and process by which a structure may be permitted.

A property owner owning the upland immediately adjacent to a CSID right-of-way must request an Encroachment Agreement (“Agreement”) to permit the placement or retention of a structure within the right-of-way. The request must include:

- 1.) a survey of the property owner’s property;
- 2.) a copy of the current deed for the property;
- 3.) a site plan showing the proposed location of the structure; and
- 4.) construction plans indicating all dimensions, materials, and installation.

Upon receipt of the property owner’s request, the application will be reviewed by the District Engineer or their assign, to determine:

- 1.) if the proposed structure will interfere with the movement of stormwater through the system;
- 2.) if the proposed structure will unduly impede the ability to maintain the right-of-way;
- 3.) if the proposed structure will damage the right-of-way canal or lake bank; and
- 4.) any other impacts or concerns as determined by the District Engineer.

The District Engineer, within 60 days of receiving an application, will provide a summary recommendation to the District Manager providing their conclusion and basis for their recommendation. The District Manager will place the request on the next available agenda of the Board of Supervisors, to consider the granting of an Encroachment Easement into the CSID right-

of-way. The Board of Supervisors may approve or deny the request based upon their duty to ensure the efficient and effective operation of the CSID stormwater system. If approved, the Encroachment Agreement must provide:

- 1) consent to use of the right-of-way, subject to substantial conformity with the submitted plans, and consent for building application purposes;
- 2) property owners' agreement to fully indemnify CSID from any liability related to the use of the right-of-way;
- 3) property owner's agreement to maintain the structure in good repair at all times, at their sole cost. If the structure is in disrepair, CSID may provide notice to the property owner, at which time the property owner will have 30 days from the receipt of the notice to repair the structure to its original designed condition;
- 4) CSID may order the removal of the structure at any time, in its sole discretion, for any reason, at which time property owner will have 30 days from the receipt of the notice to remove all structures;
- 5) property owner's failure to repair or remove structure as directed will be a breach of the Encroachment Agreement. CSID may then proceed to remove the structure, and the property owner will be liable for all costs, damages, liabilities, costs and expenses, including attorney's fees, arising from the failure to comply with the terms of the Encroachment Agreement;
- 6) if CSID determines that an emergency situation exists that mandates the removal of the structure, CSID will attempt to notify the property owner prior to removal. CSID may invoice the property owner for the removal costs and will not be responsible for the repair or replacement of the structure.
- 7) the Encroachment Agreement will run with the property owner's property, be binding on all successive owners, and must be recorded in the public records of Broward County, Florida; and
- 8) any other conditions or requirements as deemed necessary by the Board of Supervisors.

The Encroachment Agreement comprises CSID's consent to the use of their real property interests. Nothing contained therein will release a property owner from their obligation to obtain all necessary building permits or other approvals as may be required by governmental agencies with jurisdiction over the proposed structures and property.

If CSID notifies the upland landowner by first class mail that the landowner must apply for an encroachment agreement and the landowner fails to apply within sixty (60) days of notification, CSID may initiate encroachment removal proceedings pursuant to section 298.66, Florida Statutes.

Seventh Order of Business



LMK PIPE RENEWAL

October 23, 2019

To: The Board of Supervisors of the Coral Springs Improvement District
From: Timothy G. Ischay, Director of Finance

RE: Change Order Request to Contract "Basin Rehab Lift Station LS#2"

LMK Pipe Renewal LLC requests a work completion to contract "Basin Rehab Lift Station LS#2" for services and parts rendered. The original projected costs were overestimated from actual amounts for mechanical cleaning of pipes, tv inspections of all pipes and required lengths of installed pipe on this project. This puts the total cost of Project 2 at **\$644,117.00** with a net amount of **\$(92,458.00)**, under budget.

We have no outstanding invoices to the town.

Sincerely,

Bill Rivera, Operations Manager
LMK Pipe Renewal LLC

Eighth Order of Business



Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM	22954-1
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200
		FAX 863-402-4221		

ORIGINAL QUOTE DATE
11/1/2019

QUICK QUOTE SHEET

REVISED QUOTE DATE
11/4/2019

REQUESTING AGENCY	CORAL SPRINGS IMPROVEMENT DISTRICT		
CONTACT PERSON	CURT DWIGGINS	EMAIL	Curtd@fladistricts.com
PHONE	954-410-1993	MOBILE	FAX 954-757-4850

FLORIDA SHERIFF'S ASSOCIATION BID #'s FSA19-VEL27.0	www.flsheriffs.org
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MODEL	CC20953	SPECIFICATION #	110
	2020 CHEVY SILVERADO 2500HD 2WD DOUBLE CAB PICK UP	PAGE #	110
CUSTOMER ID	IMPORVEMENT DISTRICT	BASE DISTRICT PRICE	\$26,508.18

BED LENGTH 8

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
RPO-FSA	All regular and factory production options to be offered at \$1 discount from MSRP in accordance with Terms and Conditions 2.13 OPTION PRICING. A copy of the window sticker and standard equipment list to illustrate MSRP option prices will be provided to customer with each contract conforming quote (SEE TERMS AND CONDITIONS).	\$0.00
GAZ H2G	EXTERIOR COLOR SUMMIT WHITE WITH JET BLACK VINYL INTERIOR.	\$0.00
L8T MYD	6.6L V8 ENGINE WITH DIRECT INJECTION AND VARIABLE VALVE TIMING WITH 6-SPEED AUTOMATIC TRANSMISSION.	\$0.00
ZLQ	WT Fleet Convenience Package includes (AQQ) Remote Keyless Entry, (QT5) EZ Lift power lock and release tailgate, (K34) cruise control, (DLF) power mirrors; (When ordered with (PQA) WT Safety Package, (DLF) power mirrors include (UKC) Lane Change Alert with Side Blind Zone Alert and (DP6) high-gloss mirror caps. Not available with (ZW9) pickup bed delete.)*** (INCLUDED WITH BASE FSA SPECIFICATION)	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command passthrough to phone, Apple CarPlay and Android Auto capable (STD)	\$0.00
JL1	ELECTRONIC BRAKE CONTROLLER.	\$274.00
G80	LOCKING REAR DIFFERENTIAL (STD HD MODELS)	\$0.00

CONTRACT OPTIONS	DESCRIPTION	FACTORY OPTIONS	
MUNI-FI	Municipal finance for any essential use vehicle and equipment for all qualified government entities. Rate subject to lender approval, dealer participation not to exceed 2% of transaction amount. Payments in advance or arrears to be made quarterly, semi-annually, or annually for up to a 5 year term with a \$1.00 dollar end of lease buyout \$1.		\$0.00
EWD	EXTENDED WARRANTY DECLINED		\$0.00
NEW-TAG	New state tag Includes temp tag & two way overnight shipping for signature.(specify state, county, city, sheriff, etc.)		\$315.00
K 696J	Knappheide 8' SRW utility body for 56" CA (Includes 2nd Stage MSO, Weight Slip, & Completed Vehicle Certification.)		\$7,300.00
K TH6	T-Handle Latches 6-door bodies		\$260.00
K CLV SB	Class V Hitch for Service Body		\$375.00
K 7/4 WIRE	7 way flat camper trailer wiring with 4 prong flat		\$180.00
BUA	Federal Signal 90 dB back-up alarm.		\$140.00

CONTRACT OPTIONS \$8,570.00

FLORIDA SHERIFF'S ASSOCIATION BID #'s FSA19-VEL27.0

www.flsheriffs.org

TRADE IN

TOTAL COST

\$35,352.18

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~

\$0.00

TOTAL COST LESS TRADE IN(S)

QTY

1

\$35,352.18

Estimated Annual payments for 60 months paid in advance: \$7,917.43

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY

Chris Wilson

FLEET SALES MANAGER

chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.



Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2020 Chevrolet Silverado 2500HD (CC20953) 2WD Double Cab 162" Work Truck (Complete) ✔



Note:Photo may not represent exact vehicle or selected equipment.

Window Sticker

SUMMARY

[Fleet] 2020 Chevrolet Silverado 2500HD (CC20953) 2WD Double Cab 162" Work Truck MSRP:\$36,700.00

Interior:Jet Black, Vinyl seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 6.6L V8

Transmission, 6-speed automatic, heavy-duty

OPTIONS

CODE	MODEL	MSRP
CC20953	[Fleet] 2020 Chevrolet Silverado 2500HD (CC20953) 2WD Double Cab 162" Work Truck	\$36,700.00
OPTIONS		
1WT	Work Truck Preferred Equipment Group	\$0.00
A52	Seats, front 40/20/40 split-bench (no storage)	\$0.00
AQQ	Remote Keyless Entry	Inc.
DBG	Mirrors, outside power-adjustable vertical trailing	Inc.
E63	Durabed, pickup bed	\$0.00
FE9	Emissions, Federal requirements	\$0.00
GAZ	Summit White	\$0.00

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Data Version: 9577. Data Updated: Oct 28, 2019 10:14:00 PM PDT.



Alan Jay Fleet Sales

Chris Wilson | (863)402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2020 Chevrolet Silverado 2500HD (CC20953) 2WD Double Cab 162" Work Truck (Complete) ✔

GT4	Rear axle, 3.73 ratio		\$0.00
H2G	Jet Black, Vinyl seat trim		\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system		\$0.00
JFG	GVWR, 10,200 lbs. (4627 kg)		\$0.00
JL1	Trailer brake controller, integrated		\$275.00
K34	Cruise control, electronic	Inc.	
L8T	Engine, 6.6L V8		\$0.00
MYD	Transmission, 6-speed automatic, heavy-duty		\$0.00
PYN	Wheels, 17" (43.2 cm) painted steel, Silver		\$0.00
QHQ	Tires, LT245/75R17E all-season, blackwall		\$0.00
QT5	Tailgate, gate function manual with EZ Lift	Inc.	
R9Y	Fleet Free Maintenance Credit.		(\$45.00)
VK3	License plate kit, front		\$0.00
VQ2	Fleet Processing Option		\$0.00
ZHQ	Tire, spare LT245/75R17E all-season, blackwall		\$0.00
ZLQ	WT Fleet Convenience Package		\$760.00

SUBTOTAL	\$37,690.00
Adjustments Total	\$0.00
Destination Charge	\$1,595.00
TOTAL PRICE	\$39,285.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Vehicle: [Fleet] 2020 Chevrolet Silverado 2500HD (CC20953) 2WD Double Cab 162" Work Truck (Complete) ✔

Standard Equipment

Package

Trailer Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)

Mechanical

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb -ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, 6-speed automatic, heavy-duty (STD) (Requires (L8T) 6.6L V8 gas engine.)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)

Durabed, pickup bed (STD)

GVWR, 10,200 lbs. (4627 kg) (STD) (Requires CC20953 model and (L8T) 6.6L V8 gas engine with 17" wheels.)

Air filter, high-capacity

Air filtration monitoring

Differential, heavy-duty locking rear

Rear wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section

Recovery hooks, front, frame-mounted, Black (Not included when (VQY) Chrome recovery hooks, LPO is ordered.)

Suspension Package

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine. Not available with (ZW9) pickup bed delete.)

Exterior

Wheels, 17" (43.2 cm) painted steel, Silver (STD)

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Vehicle: [Fleet] 2020 Chevrolet Silverado 2500HD (CC20953) 2WD Double Cab 162" Work Truck (Complete) ✔

Exterior

- Tires, LT245/75R17E all-season, blackwall (STD)
- Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QHJ) LT245/75R17E all-season, blackwall tires with (E63) Durabed, pickup bed. Available to order when (ZW9) pickup bed delete and (QHJ) LT245/75R17E all-season, blackwall tires are ordered)
- Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)
- Bumpers, front, Black
- Bumpers, rear, Black
- CornerStep, rear bumper
- BedStep, Black integrated on forward portion of bed on driver and passenger side (Deleted when (ZW9) pickup bed delete is ordered.)
- Moldings, beltline, Black
- Cargo tie downs (12), fixed rated at 500 lbs per corner (Deleted with (ZW9) pickup bed delete.)
- Grille (Front grille bar with "CHEVROLET" molded in Black, includes Black mesh inserts with small Gold bowtie emblem.)
- Headlamps, halogen reflector with halogen Daytime Running Lamps
- Taillamps with incandescent tail, stop and reverse lights
- Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel.
- Mirrors, outside high-visibility vertical trailering lower convex mirrors, manual-folding/extending (extends 3.31" [84.25mm]), molded in Black
- Mirror caps, Black
- Glass, solar absorbing, tinted
- Tailgate and bed rail protection cap, top
- Tailgate, locking, utilizes same key as ignition and door (Upgraded to (QT5) EZ Lift power lock and release tailgate when (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package is ordered. Not available with (ZW9) pickup bed delete.)
- Tailgate, gate function manual, no EZ Lift (Deleted with (ZW9) pickup bed delete.)
- Door handles, Black grained

Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable. (STD)

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Vehicle: [Fleet] 2020 Chevrolet Silverado 2500HD (CC20953) 2WD Double Cab 162" Work Truck (Complete)

Entertainment

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

Bluetooth for phone connectivity to vehicle infotainment system

Interior

Seats, front 40/20/40 split-bench (no storage) (STD)

Vinyl seat trim

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double cab model.)

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display located in radio display

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Window, power front, drivers express up/down (Standard on Crew Cab and Double Cab models. On Regular Cab model, included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)

Window, power front, passenger express down (Standard on Crew Cab and Double Cab models. On Regular Cab model, included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)

Windows, power rear, express down (Not available on Regular Cab models.)

Door locks, power (Standard on Crew Cab and Double Cab models. On Regular Cab models, included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)

USB port, located on instrument panel

Power outlet, front auxiliary, 12-volt

Air conditioning, single-zone

Air vents, rear, heating/cooling (Not available on Regular Cab models.)

Mirror, inside rearview, manual tilt

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Alan Jay Fleet Sales

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Vehicle: [Fleet] 2020 Chevrolet Silverado 2500HD (CC20953) 2WD Double Cab 162" Work Truck (Complete) (✓)

Interior

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Safety-Mechanical

StabiliTrak stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Rear Vision Camera (Deleted with (ZW9) pickup bed delete.)

Hitch Guidance (Deleted with (ZW9) pickup bed delete.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System with Tire Fill Alert (does not apply to spare tire)

Processing-Other

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available with (ZW9) pickup bed delete.)

WARRANTY

Warranty Note: <<< Preliminary 2020 Warranty Note >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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Ninth Order of Business



Florida Fish Farms, Inc.
9684 CR 705
Center Hill, Florida 33514

Phone: (352) 793-4224
Fax: (352) 793-6898

November 6, 2019

Mr. Shawn Frankenhauser
Stormwater Dept. Manager
Coral Springs Improvement District
Pinetree Water Control District
10300 NW 11th manor
Coral Springs, FL 33071

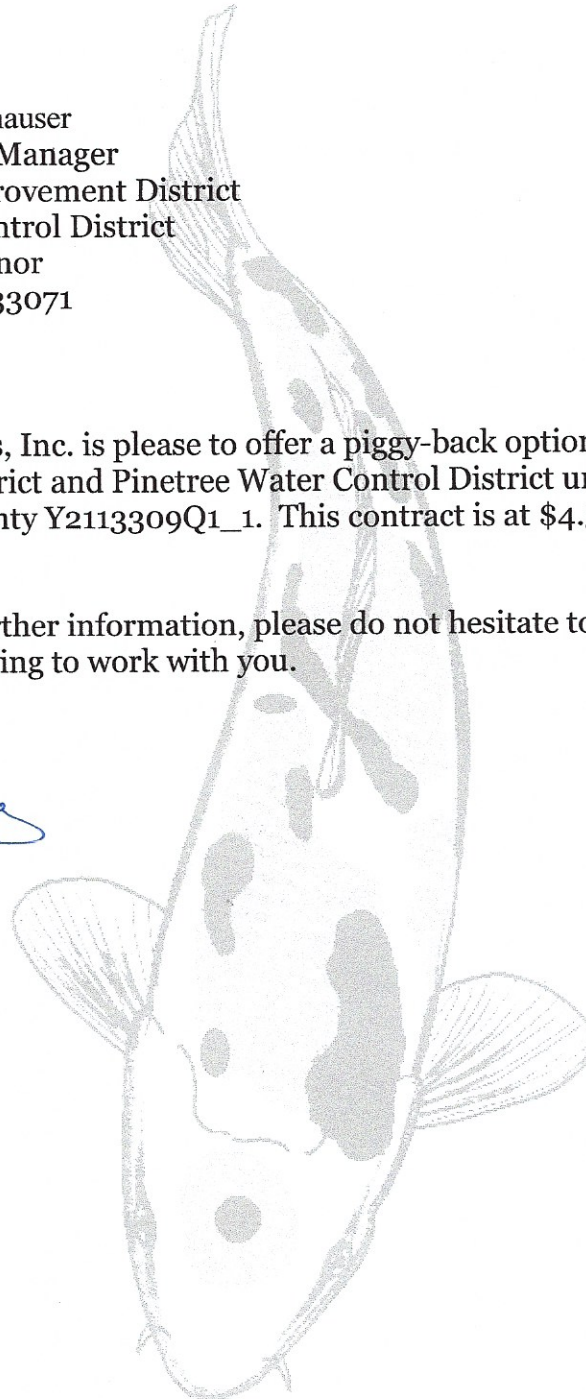
Dear Shawn,

Florida Fish Farms, Inc. is please to offer a piggy-back option to Coral Springs Improvement District and Pinetree Water Control District under our contract with Broward County Y2113309Q1_1. This contract is at \$4.50 per Triploid Grass Carp delivered.

If you need any further information, please do not hesitate to contact us. We look forward to continuing to work with you.

Sincerely,

Ronald D. Slay
President



Tenth Order of Business



Hach Company Instrument Service and Parts

Dear Customer:

The instruments you purchased, part of the following family of brands --- **Hach, American Sigma, Anatel, Astro, Great Lakes Instruments, Hydrolab, Lachat, Marsh-McBirney, Orbisphere, OptiQuat, OTT, Polymetron and Radiometer-Analytical** --- were designed to be reliable, durable and easy to operate. Our goal is to design and manufacture instruments that give accurate readings with minimum maintenance requirements.

The **Hach Service Representative** is a highly trained professional that has a thorough, in-depth knowledge of the workings of each manufactured instrument. Our factory-trained service personnel are the **only people authorized** to perform any repair, start-up service or maintenance on these instruments. Because of the many different parameters and types of analyzers, **we do not recognize or authorize any other service organization to perform repair or recalibration on these analyzers.** As an **ISO 9001 certified** company, we maintain the highest standards for quality assurance and NIST traceable test and calibration equipment. Also, unauthorized repairs will result in voiding the instrument's warranty.

All parts used in our instruments meet our specifications and conform to our high standards. Many parts that may be available from a local vendor go through a testing procedure before being available as a Hach authorized part to ensure that they meet the performance tolerances specified for proper instrument performance. Additionally, the use of non-Hach supplied parts will result in voiding the instrument's warranty.

We have service repair centers that can repair and return instruments efficiently and economically. For on-site services we have an extensive field service organization.

Please contact the Hach Company Service Center at 1-800-227-4224 ext.6180, or web site at www.hach.com for additional information.

Sincerely

A handwritten signature in black ink, appearing to read "Matty Galt", written over a white background.

The Hach Company Service Group



Eleventh Order of Business

11A.

WORK AUTHORIZATION

CSID WA No. 168

Globaltech No. 151176

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the Membrane Train Flush Valve Addition, hereinafter referred to as the "Specific Project".

Section 1 – Terms

FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

CSID's average water demand results in at least one of three existing membrane trains to be taken off line each day. When shutting down a membrane train, the train is flushed with raw water in an effort to reduce the salt content on the concentrate side of the membrane. Currently, the trains flush at a recovery of 79% due to concentrate valve back pressure during shutdown which means a significant amount of concentrate (salt water) is being produced and left inside the membrane at shut down. The high salt content remaining in the membrane can cause damage as natural osmosis occurs moving water through the membrane from the permeate

to the concentrate to “dilute” the higher salt content. This movement of water can result in structural damage to the membrane over time.

The membranes are currently flushed through a 3-inch concentrate valve and 4-inch line before flow enters a larger 12-inch line with a backflow preventor that goes to the wastewater treatment plant headworks. The 6-inch flush line and bypass valve recommended to be installed under this project will reduce concentrate line back pressure and reduce recovery. Theoretically, the modification could decrease the recovery in the range of 60%; however, the system is complex and the exact recovery is not easily defined. Additional back pressure can be reduced if the back flow preventor can also be eliminated. However, the cost benefit of this alternative needs to be evaluated. An evaluation will be conducted and summarized in a Technical Memorandum to quantify approximately how much flushing flow could result in eliminating the backflow preventor and approximate cost.

Task 1 – Engineering Services

This task includes project management and engineering services required to complete the project.

Engineering and Project Management

1. Attend preliminary scoping meetings with the OWNER to discuss preliminary design parameters and overall scope.
2. Conduct Kick-Off meeting with the OWNER to review the preliminary design parameters and overall project schedule.
3. Collect pre-construction video and photographs of the construction areas and the adjacent properties. Confirm existing piping dimensions.
4. Conduct engineering evaluation for valve and piping criteria for flush line and bypass valve.
5. Conduct engineering evaluation for elimination of backflow preventor

6. Prepare Technical Memorandum summarizing the cost benefit of eliminating the backflow and identify components required.
7. Prepare and submit five (5) sets of valves and stainless-steel piping submittals to the OWNER.
8. Meet with the OWNER, to discuss the submittal and incorporate comments.
9. Prepare specific permit for submittal to the Florida Department of Environmental Protection
10. Coordinate material and equipment purchase.
11. Schedule and conduct meetings, inspections, and testing with OWNER's staff.
12. Attend progress meetings and coordination meetings
13. Conduct walkthrough with OWNER to review final installation.

Task 2 – Construction Services

This task entails modifying the existing concentrate line to install a 6-inch flushing line from each membrane train. The work, in general consists of the following for each train:

1. Modifying existing 316 stainless steel concentrate piping to add a 6" tee with 6-inch flange connection and 3-inch flange connection.
2. Install new 6-inch 316 stainless lug wafer butterfly valve with new actuator.
3. Install new 6-inch schedule 80 PVC pipe downstream of each new 6-inch butterfly valve to a new 12-inch schedule 80 PVC pipe main. Connect 12-inch PVC main to existing 12-inch concentrate main.
4. Provide piping support for new 6-inch.
5. Provide power and signals for new actuators.
6. Provide programming changes for trains shutdown and startup procedures.
7. Assist OWNER with start-up train and check for leaks.

Assumptions

Assumptions for the project are as follows:

- Existing stainless-steel concentrate pipe to be provided by OWNER for modification by FIRM. New hardware and gaskets are to be provided by FIRM.
- CSID shall salvage removed stainless steel piping. FIRM will dispose of or salvage any other piping that is removed and not reinstalled. Separate dumpster will not be provided by Firm. Firm will utilize the OWNER's onsite dumpster.
- New PVC piping will not be coated.
- An Operations and Maintenance Manual will not be prepared for the project. Copies of the manufacturer's product brochure and cut sheets will be provided to OWNER.
- Working hours will be Monday through Friday from approximately 7:00 AM until 5:00 PM.
- FDEP permit will be required. Permit fee of \$900 to be paid by CSID.

Section 3 – Location

The services to be performed by the FIRM shall be within the membrane building at the Coral Springs Improvement District Water Treatment Plant.

Section 4 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Product submittals for new valves and piping.
- Construction Improvements

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Completion
Notice to Proceed (NTP)	0 Days
Preliminary Design	45 Days after NTP
Fabrication and Delivery	120 Days after NTP
Construction of Improvements	150 Days after NTP

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: \$156,325.
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

Section 7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be

withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.

4. When the OWNER reduces the retainage to five percent (5%), FIRM must obtain the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.

6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
 - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.

9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
10. Progress Payments shall be made in accordance with the Local Government Prompt Payment Act. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.
11. The OWNER may refuse to make payment of the full amount because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped as received which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment

necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

8.1 The OWNER hereby designates Joe Stephens as the OWNER's representative.

8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
- Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Troy Lyn as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The FIRM shall indemnify and hold harmless the OWNER its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of ten (10) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank

Printed Name of President

Date

Approved as to form and legality

District Counsel

FIRM

State of Florida
County of _____

Globaltech, Inc.

The foregoing instrument was acknowledged before me on this

___ day of _____, 2019 by

Signature

who is personally known to me OR produced _____ as identification.

Troy Lyn, P.E., Executive Vice President

Name and Title (typed or printed)

Signature of Notary

November 18, 2019

Date

Attachment A

Budget Summary

ATTACHMENT A

Engineering Budget - Membrane Flushing Evaluation

Engineering Budget Summary

Task	Task Description	E7	E4	E2	CADD	Adm 3	Adm 1	Total Labor	Expense/ Subconsul. Fee	Expense/ Subconsul.
		\$185.00	\$150.00	\$125.00	\$85.00	\$75.00	\$50.00			
Project Management										
	Project Management	8	8	16		4	2			
	Subtotal Task 1	8	8	16	0	4	2	\$ 5,080.00		
Bypass Piping										
	Technical Memorandum	6		20						
	Bypass Piping and Valve Design	8	8	30	20					
	FDEP Permitting	8		6	6					
	Shop Drawings and Submittal	2		12			4			
	Commissioning	8	8	20						
	Subtotal Task 2	32	16	88	26	0	4	\$ 22,920.00		
	Labor Subtotal Hours	40	24	104	26	4	6			
	Labor Subtotal	\$7,400	\$3,600	\$13,000	\$2,210	\$300	\$300	\$28,000		
	Labor Total							\$ 28,000.00		
	Subconsultant Labor Total							\$ -		
	Subconsultant Multiplier							1.12		
	Subcontract Total							\$ -		
	PROJECT TOTAL							\$ 28,000.00		



Takeoff Worksheet

11/07/19

Coral Springs Improvement Dist
151176 CSID Membrane Flushing Evaluation

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151176 CSID Membrane Flushing Evaluation					
Bid Item: 1 General Requirements					
3		General Conditions	LOT		
		Submittal Labor	HR	4.00	404.00
		O&M Manual	HR	4.00	404.00
		Progress Meetings	HR	6.00	936.00
		Construction Scheduler	HR	6.00	564.00
		Construction PM	HR	30.00	4,680.00
		Construction Superintendent	HR	16.00	1,504.00
		Purchasing & Subcontract	HR	8.00	1,032.00
		Construction Assistant	HR	30.00	2,700.00
Bid Item Totals:					12,224.00
Bid Item: 2 Sitework					
		Mob/Demob	LOT	1.00	4,744.00
		Startup Crew	CR-D	1.00	1,800.00
		Punch Out Crew	CR-D	1.00	1,800.00
		Cleanup & Restoration	CR-D	1.00	1,800.00
Bid Item Totals:					10,144.00
Bid Item: 3 Concrete					
		Grout	LOT	1.00	307.63
		Grout Support Bases	CR-D	0.50	900.00
Bid Item Totals:					1,207.63

Takeoff Worksheet

11/07/19

Continued...

Assembly#	Part# Description	Unit	Quantity	Ext. Price
Bid Item: 5 Metals				
	Pipe Supports	LOT	1.00	10,151.63
	Misc Metals & Fasteners	LOT	1.00	1,845.75
	Installation	CR-D	3.00	5,400.00
			Bid Item Totals:	17,397.38
Bid Item: 9 Finishes				
	Signs & Labels	LOT	1.00	615.25
			Bid Item Totals:	615.25
Bid Item: 13 Special Construction				
	Programming	LOT	1.00	8,736.00
			Bid Item Totals:	8,736.00
Bid Item: 26 Electrical				
	Electrical Sub	LOT	1.00	10,640.00
	Electrical PM	HR	16.00	1,760.00
			Bid Item Totals:	12,400.00
Bid Item: 40 Process Interconnections				
	SS Pipe Modification	LOT	1.00	11,832.73
	12"X6" PVC SCH 80 TEE	EA	1.00	2,337.95
	12" PVC Flange	EA	4.00	959.79
	6" PVC Pipe & Fittings	LOT	1.00	3,753.03
	6" PVC BFV	EA	1.00	676.78
	PVC Glue & Misc Materials	LOT	1.00	430.68
	6" SS BFV & Operator	EA	3.00	20,063.30
	Flange Kits & Misc Materials	LOT	1.00	1,168.98
	Installation	CR-D	12.00	21,600.00
			Bid Item Totals:	62,823.24
Bid Item: 41 Material Processing & Handling				
	Misc Tools & Equipment	LOT	1.00	1,845.75
	Safety	HR	4.00	624.00

Takeoff Worksheet

11/07/19

Continued...

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
		Safety Equipment	LOT	1.00	307.63
				Bid Item Totals:	2,777.38
Bid Item:	100	Engineering			
		Engineering	LOT	1.00	28,000.00
				Bid Item Totals:	28,000.00
				Grand Totals:	156,324.88

11B.

WORK AUTHORIZATION

CSID WA # 169

Globaltech No. 151196

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires engineering consulting services related to the Hurricane Hardening Design Improvements for Stormwater Pump Stations 1 & 2, hereinafter referred to as the "Specific Project".

Section 1 – Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The FIRM will provide the following services in accordance with the AGREEMENT:

OWNER has identified Pump Stations 1 and 2 as critical infrastructure for the performance of key functions and the overall wellbeing of the service area. In 2018 under WA-153, FIRM prepared a structural assessment of Stormwater Pumping Stations 1 & 2 to evaluate the physical condition of the structures and their likelihood to survive through severe weather. A

Technical Memorandum (TM) was prepared by FIRM in July 2019 that identified recommended modifications to improve the functionality of the structures and to improve their survivability in a severe weather. This TM was also used as the basis for the application and award of a grant issued by the Florida Division of Emergency Management (Division) under the Loss Mitigation Program to storm harden critical infrastructure.

This Work Authorization provides engineering design services to develop the plans necessary to implement the improvements. In addition, design drawings will be used to permit the proposed improvements through the City of Coral Springs Building Department. The project will be accomplished by providing the following three tasks:

Task 1 – Project Management and Grant Coordination

FIRM will attend one (1) meeting with OWNER kick off the grant award with staff from Division of Emergency Management to start the project. In addition, FIRM will conduct the following services to comply with the grant award:

- Submission of Project Information Sheet (PIS) – this submittal will document the unaltered structures prior to improvements and identify the proposed modifications. It will also include the Uniform Inspection Form required in the PIS.
- Develop Scope of Work – this includes the development of engineering plans for structural improvements to the buildings. The Scope of Work (Design) will be submitted to Division prior to implementing the improvements.
- Assist with providing quarterly reports summarizing project status and adherence to project schedule.
- Prepare monthly project updates summarizing work complete, updated schedule and status with respect to meeting the overall project completion schedule.

In addition to the project management tasks associated with the grant, FIRM will prepare subconsultant agreements, manage subconsultants and provide periodic reporting to OWNER.

Task 2 – Additional Data Gathering

FIRM and subconsultants have visited Stormwater Pump Stations 1 & 2 and are familiar with the facilities. Prior to preparing design drawings, FIRM will revisit the sites to take specific photographs and collect detailed measurements to be used in the design. During these visits, conflicts will be resolved with existing structures and equipment.

Task 3 – Design Preparation

FIRM will prepare engineering drawings that will be used to implement the improvements. It is anticipated that the project will be implemented using design-build delivery and as such, the design will be developed to the 70-percent complete level. Additionally, structural drawings do not exist for the two stormwater pumping stations. As a result, portions of the design will be superimposed on photographs illustrating the proposed improvements. The design will include the following elements:

- Reinforced connections between the roof beams and structural frame
- Reinforced connections between upper wall panels and structural frame
- Reinforced strapping for roof equipment including ventilators, fans, exhausts and stormwater intake structures
- Specifications and installation details for wall louvers
- Specifications and installation details for personnel door
- Details for reinforced connections for pump plate
- Specifications and details for wall penetrations and coverings for pipes and drive shafts
- Specifications for roofing membrane

Design will be developed in three stages including the following:

- Kick off meeting – OWNER and FIRM will agree to design elements
- 30-percent design – Sheets, layout and all elements will be incorporated
- 70-percent design – Drawings will include all sheets, details and notes suitable for design-build implementation and permitting.

Task 4 – Building Permit Preparation

FIRM will coordinate project with City of Coral Springs Building Department (CSBD). FIRM will review project, anticipated scope elements and schedule with Building Department official at the inception of the project. Drawings will be prepared in appropriate format, permit application, and fee will be submitted to CSBD. FIRM will respond to review comments as required. It is anticipated that to meet the overall grant schedule that an expedited review will be required by CSBD.

Assumptions

Assumptions for the project are as follows:

- Improvements will be implemented using design-build delivery
- Design drawings will be developed to the 70-percent complete level necessary to receive permits.
- OWNER will complete design reviews within five (5) working days and that one set of comments will be returned to FIRM.
- An expedited review will be provided by CSBD
- Where possible, drawings and details will be developed to address both Stormwater Pump Station 1 & 2.
- OWNER will pay all permitting fees
- Roofing permit will be submitted by roofing subcontractor during construction phase of project.

Section 3 – Location

The services to be performed by the FIRM shall be performed at PS No. 1 (121 NW 93rd Terrace) and PS No. 2 (12000 SW 1st Street) in Coral Springs.

Section 4 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Attendance at project Kick-Off-Meeting with OWNER and Division
- Monthly project summaries and schedule updates submitted to OWNER
- Quarterly Reports submitted to DIVISION
- Attendance at design Kick-Off-Meeting with OWNER
- Coordination with CSBD
- 30-Percent Complete Design (3 copies)
- 70-Percent Complete Design (3 copies)
- Work Authorization and fee to construct improvements
- Permit application package for CSBD

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Subtask Completion
Notice to Proceed (NTP)	0 Days
Design Kick Off Meeting	1 weeks after NTP
Data Gathering	2 weeks after NTP
30% Design	6 weeks after NTP
70% Design	10 weeks after NTP
Submit Permit Application	12 weeks after NTP
Permit Issued	14 weeks after NTP

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: \$40,540. No allowance is included in the proposed fee.
3. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
4. A Budget Summary for the above LS is provided in Attachment A.

Section 7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM not specified herein. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates Shawn Frankenhauser as the OWNER's representative.

8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide copies of existing drawings
- Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

Section 12 – Adherence to Grant Agreement

Firm agrees to comply with Grant Award Contract (CONTRACT) awarding Grant to OWNER by Division of Emergency Management (Division). In addition, (i) FIRM is bound by the terms of CONTRACT, (ii) FIRM is bound by all applicable state and federal laws and regulations, and (iii) FIRM shall hold Division and OWNER harmless against all claims of whatever nature arising out of the FIRM's work under CONTRACT, to the extent of the law.

IN WITNESS WHEREOF, this Work Authorization, consisting of eight (8) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank
Printed Name of President

Date

Approved as to form and legality

District Counsel

State of Florida
County of Palm Beach

ENGINEER

The foregoing instrument was acknowledged before me on this

Globaltech, Inc.
Company

___ day of _____, 2019 by

Signature

who is personally known to me OR
produced _____
as identification.

Troy Lyn, P.E., Vice President
Name and Title (typed or printed)

Signature of Notary

November 18, 2019
Date

Attachment A

Budget Summary

ATTACHMENT A

Engineering - CSID Stormwater Pump Stations 1 & 2 Hurricane Hardening Design

Engineering Budget Summary

Task	Task Description	E6	E4	E3	CAD	Adm 3	Adm 1	Total Labor	Expense/ Subconsul. Fee	Expense/ Subconsul.
		\$175.00	\$150.00	\$125.00	\$105.00	\$75.00	\$50.00			
1	Project Management & Grant Coordination									
	Kick off Meeting	4								
	File Project Information Sheets (2)	4					2			
	Assist with Quarterly Reports (1)	4					2			
	Project Schedule and Updates (4)			2			2			
	Subcontract Management			2		2				
	Subtotal Task 1	12	0	4	0	2	6	\$ 3,050.00		
2	Additional Data Gathering									
	Site Visits	2		4					\$ 3,000.00	WGI
	Preparation of Uniform Inspection Forms (2)	2					4		\$ 1,500.00	WGI
	Subtotal Task 2	4	0	4	0	0	4	\$ 1,400.00		
3	Design / Scope of Work									
	Kick Off Meeting	4					2		\$ 750.00	WGI
	70% Draft / Review / Revision	12		52	64		4		\$ 11,000.00	WGI
	Final Documents to DEM	2					2		\$ 500.00	WGI
	Subtotal Task 3	18	0	52	64	0	8	\$ 16,770.00		
4	Building Permit Preparation									
	Coordination meeting with CSBD	2								
	Preparation of Permit Application	1		4			2			
	Response to Review Comments	2		4			2		\$ 500.00	WGI
	Subtotal Task 4	5	0	8	0	0	4	\$ 2,075.00		
	Labor Subtotal Hours	39	0	68	64	2	22			
	Labor Subtotal	\$6,825	\$0	\$8,500	\$6,720	\$150	\$1,100	\$23,295		
	Labor Total							\$ 21,220.00		
	Subconsultant Labor Total								\$ 17,250.00	
	Subconsultant Multiplier								1.12	
	Subcontract Total								\$ 19,320.00	
	PROJECT TOTAL								\$ 40,540.00	