

**Coral Springs  
Improvement District**

**Agenda**

**December 16, 2019**



# Coral Springs Improvement District

December 9, 2019

Board of Supervisors  
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on December 16, 2019 at 4:00 p.m. at the District Offices, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. Roll Call
2. Approval of the Minutes of the November 18, 2019 Meeting
3. Audience Comments
4. Approval of Financial Statements for November 19, 2019
5. Consideration of Permits and Variances
  - A. Permit #2019-6 - 600 N. University Drive
  - B. Permit #2020-1 – MCI Metro for Canal L-102 and Sawgrass
6. Public Hearing to Consider Modification to Water and Sewer Utility Rates for Broward County School Facilities, Resolution 2020-5
7. Consideration of Hold Harmless and Indemnification Agreement for Waiver from District Canal Bank Standards
8. Consideration of Work Authorizations
  - A. Work Authorization #170 for Sulfuric Acid Bulk Tank Cleaning and Inspection for a Total of \$56,023, Including a \$10,000 Allowance
  - B. Amendment #1 to Work Authorization #137 for Improvements to HSP #1 and #2 for a Decrease of \$5,000
9. Staff Reports
  - A. Manager – Ken Cassel
  - B. Engineer – Rick Olson
  - C. Department Reports
    - Operations – Dan Daly
      - Utility Billing Work Orders
    - Utilities Update - David McIntosh
    - Water – Joe Stephens
    - Wastewater – Kenneth Miller
    - Stormwater – Shawn Frankenhauser
    - Field – Curt Dwiggin
    - Maintenance Report – Pedro Vasquez
    - Human Resources – Jan Zilmer
    - Motion to Accept Department Reports
  - D. Attorney
10. Supervisors' Requests
11. Adjournment



## Coral Springs Improvement District

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Kenneth Cassel".

Kenneth Cassel/sd  
District Manager

cc: District Staff  
Terry Lewis  
Seth Behn  
Rick Olson  
Beverley Servé  
Stephen Bloom

## **Second Order of Business**

**MINUTES OF MEETING  
CORAL SPRINGS  
IMPROVEMENT DISTRICT**

The regular meeting of the Coral Springs Improvement District was held Monday, November 18, 2019 at 4:00 p.m. at the District Office, located at 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Len Okyn	Secretary

Also present were:

Kenneth Cassel	District Manager
Terry Lewis	District Counsel
Dan Daly	Director of Operations
David McIntosh	Director of Utilities
Marta Rubio	District Accountant
Jan Zilmer	Human Resources
Rick Olson	District Engineer
Curt Duggins	Field Department
Joe Stephens	Water Department
Tom Kedrierski	Wastewater Department
Shawn Frankenhauser	Stormwater Department
Pedro Vasquez	Maintenance Department
Troy Lynn	GlobalTech
Glen Hanks	Hanks & Associates
Residents	

***The following is a summary of the discussions and actions taken at the November 18, 2019 Coral Springs Improvement District's Board of Supervisors Meeting.***

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order, and called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the  
October 21, 2019 Meeting**

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the Minutes of the October 21, 2019 Meeting were approved.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

Installation of a dock at the laderosa property was addressed.

- The dock policy was discussed.
- If there is a hurricane warning, the boat may be removed from the canal at the property owners' cost.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, installation of a dock at the laderosa property was approved subject to the fact the dock may be removed from the canal in the event of a hurricane at the property owners' cost.

**FOURTH ORDER OF BUSINESS**

**Approval of Financial Statements for  
October 2019**

The Board reviewed the Financial Statements for October 2019.

- The amount in *Field*, belongs to both *Field* and *Plant*.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the Financial Statements for October 2019 were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Budget  
Amendments**

- A. **Resolution 2020-2, Amending General Fund Budget for Fiscal Year 2018 – 2019**

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Resolution 2020-2, Amending the General Fund Budget for Fiscal Year 2018 – 2019 was adopted.

**B. Resolution 2020-3, Amending General Fund Budget for Fiscal Year 2019 – 2020**

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Resolution 2020-3, Amending the General Fund Budget for Fiscal Year 2019 – 2020 was adopted.

**C. Resolution 2020-4, Amending Water and Sewer Budget for Fiscal Year 2018 – 2019**

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Resolution 2020-4, Amending the Water/Sewer Fund Budget for Fiscal Year 2018 – 2019 was adopted.

**SIXTH ORDER OF BUSINESS Encroachment Policy Consideration**

This item was approved under *Audience Comments*.

- This item must be approved by the District Engineer.
- Mr. Lewis will draft a letter regarding removal of the boat when there is a hurricane warning.

Mr. Glen Hanks briefed the Board regarding 600 North University Drive.

- There have been numerous exchanges with the developer.
- They will likely have to come back to the Board to request a variance for the property.
- The applicants have confirmed they are not going to be able to achieve the necessary storage. It is up to them to propose a solution.

**SEVENTH ORDER OF BUSINESS Consideration of LMK Change Order #1 for Lift Station #2 Reducing the Original Project Cost of \$736,575 by \$92,458 for a Net Project Cost of \$644,117**

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, LMK Change Order #1 for Lift Station #2 Reducing the Original Project Cost of \$736,575 by \$92,458 for a Net Project Cost of \$644,117, was approved.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Purchase of a Chevy Silverado 2500 Long Bed Truck from Alan Jay Fleet Sales, Piggybacking Off the Florida Sheriff's Association Contract FSA19-VEL27.0**

- Cruise control is a standard specification for the truck.
- The bottom line cost is \$39,285.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, purchase of a Chevy Silverado 2500 Long Bed Truck from Alan Jay Fleet Sales, piggybacking off the Florida Sheriff's Association Contract FSA19-VEL27.0 in the amount of \$39,285, was approved.

**NINTH ORDER OF BUSINESS**

**Consideration of an Award in the Amount of \$11,925 to Florida Fish Farms, Inc. for the Purchase of 2,650 Triploid Grass Carp, Piggybacking Off the Broward County Contract**

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the purchase of 2,650 Triploid Grass Carp from Florida Fish Farms, Inc. in the Amount of \$11,925, piggybacking off the Broward County Contract, was approved.

**TENTH ORDER OF BUSINESS**

**Consideration of Hach as Sole Service Provider for Certain Instruments**

- This is a contract for repair services.
- The instruments are in place, but require repairs.
- They are the only company which can repair or replace the parts.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the proposal from Hach Service Plus as the sole service provider for certain instruments, was approved.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Work Authorizations**

**A. Work Authorization #168 for Membrane Valve Replacement**

- This will reduce recovery to 60%. There will be more flushing across the membrane.
- This will increase the longevity of the membranes.
- It is difficult to determine how many more years the membranes will last.



Mr. Okyn MOVED to approve Work Authorization #168 for Membrane Valve Replacement for a total cost of \$156,325, and Dr. Shank seconded the motion.

- The District should be named as an additional insured party on the Florida Fish Farms contract, as well as all other policies.
- Mr. Lewis discussed the Florida Statute regarding public records. The language should be incorporated into all Work Authorizations.

There being no further discussion,

On VOICE vote, with all in favor, the prior motion was approved.

**B. Work Authorization #169 for Stormwater Pump Stations #1 and #2 Hurricane Hardening Design**

- The work will be done within the appropriate time criteria.
- There is no reimbursement for the engineering work.
- The Board will be presented with a work authorization for additional construction services in January.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Work Authorization #169 for Stormwater Pump Stations #1 and #2 Hurricane Hardening Design for a total cost of \$40,540, was approved.

**TWELFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager – Ken Cassel**

- Mr. Cassel apologized for not catching the issues with the revenue projections for the last two years. Mr. Cassel will be more involved to ensure the revenue projections are accurate up front, and staff will ensure the rest of the budget complies with the Board’s directions.
- The Hearing is scheduled to be held between March 27, 2020 and April 6, 2020.

**B. Engineer – Rick Olson**

Mr. Olson reviewed his monthly status report, a copy of which is attached hereto and made part of the public record.

**C. Department Reports**

- **Operations – Dan Daly**

- **Utility Billing Work Orders**

This item is for information only. The Broward County School Board meeting was discussed.

- **Utilities Update – David McIntosh**

Mr. McIntosh provided an update on FEMA.

- **Water – Joe Stephens**

Mr. Stephens reviewed his report, a copy of which is attached hereto and made part of the public record. The Workshop was discussed.

- **Wastewater – Tom Kedrierski**

Mr. Kedrierski reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Stormwater – Shawn Frankenhauser**

Mr. Frankenhauser reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Field – Curt Dwiggin**

Mr. Dwiggin reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Maintenance Report – Pedro Vasquez**

Mr. Vasquez reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported a new electrician will start on Monday.

- **Motion to Accept Department Reports**

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the Department Reports were accepted.

**D. Attorney**

- Mr. Lewis announced that Chapter 298 of the Florida Statutes with regards to appointment of officers, does not apply. Both current officers are empowered to appoint a replacement for Mr. Holland for the remainder of the term. Dr. Shank is hoping to appoint someone at the December meeting.

**THIRTEENTH ORDER OF BUSINESS**

**Supervisors' Requests**

- Mr. Zilmer will meet with the possible candidate for the Board.
- Dr. Shank has asked that a tree be planted, along with benches in Mr. Holland's memory.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the meeting was adjourned at approximately 5:37 p.m.

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Kenneth Cassel  
Assistant Secretary

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Dr. Martin Shank  
President

## **Fourth Order of Business**



# **CORAL SPRINGS IMPROVEMENT DISTRICT**

**FINANCIAL REPORTING – MEETING DECEMBER 16, 2019**

# **CORAL SPRINGS IMPROVEMENT DISTRICT**

## **FINANCIAL REPORTING FOR NOVEMBER 2019**

**DECEMBER 16, 2019**

**Board of Supervisors Meeting**

**CORAL SPRINGS IMPROVEMENT DISTRICT  
BALANCE SHEET  
All Fund Types and Account Groups**

**NOVEMBER 30, 2019**

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
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**ASSETS**

Cash & Cash Equivalents				
Checking Accounts	\$ 634,666	1,415,440	\$ -	\$ 2,050,106
CDAR'S	-	2,000,000	-	2,000,000
CD'S & Money Market Accounts	4,713,262	11,309,067	-	16,022,329
Investments	1,546,153	3,285,330	-	4,831,483
Restricted Investments	-	5,028,960	-	5,028,960
Accounts Receivable	-	856,554	-	856,554
Accrued Interest Receivable	20,575	108,831	-	129,406
Unbilled Utility Revenues Receivable	-	880,516	-	880,516
Due from Other Funds	-	11,822	-	11,822
Prepaid Expenses	23,530	215,221	-	238,751
Deferred Outflow-2007 Series	-	1,470,254	-	1,470,254
Land	-	361,739	553,200	914,939
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	863,036	-	863,036
Machinery & Equipment (Net)	-	1,079,450	155,242	1,234,692
Imp. Other than Bldgs. (Net)	-	52,054,637	6,242,174	58,296,811
Buildings (Net)	-	146,168	-	146,168
Construction in Progress	-	1,411,153	-	1,411,153
<b>TOTAL ASSETS</b>	<b>\$ 6,938,186</b>	<b>\$ 82,893,176</b>	<b>\$ 6,950,616</b>	<b>\$ 96,781,978</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT  
BALANCE SHEET  
All Fund Types and Account Groups**

**NOVEMBER 30, 2019**

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
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**LIABILITIES**

Accounts Payable	\$ 500	\$ -	\$ -	\$ 500
Contracts Payable	-	-	-	-
Retainage Payable	-	-	-	-
Accrued Int Payable-2016 Series	-	490,732	-	490,732
Accrued Wages Payable	-	-	-	-
Accrued Vac/Sick Time Payable	-	458,991	-	458,991
Pension Payable	-	-	-	-
Utility Tax Payable	-	53,874	-	53,874
Payroll Taxes Payable	-	-	-	-
Deposits	77,669	560,553	-	638,222
Deferred Revenues	-	-	-	-
Due to Other Funds	11,822	1,199	-	13,021
Net OPEB Obligation	-	109,239	-	109,239
Bonds Payable-2016 Series	-	38,615,000	-	38,615,000

<b>TOTAL LIABILITIES</b>	<b>\$ 89,991</b>	<b>\$ 40,289,588</b>	<b>\$ -</b>	<b>\$ 40,379,579</b>
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**FUND BALANCE / NET POSITION**

Fund Balance:				
Unspendable	23,530		-	23,530
Assigned	2,630,000		-	2,630,000
Unassigned	4,194,665	-	-	4,194,665
Net Position	-	42,603,588	-	42,603,588
Investment in GF	-	-	6,950,616	6,950,616

<b>TOTAL FUND BALANCE/ NET ASSETS</b>	<b>\$ 6,848,195</b>	<b>\$ 42,603,588</b>	<b>\$ 6,950,616</b>	<b>\$ 56,402,399</b>
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<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 6,938,186</b>	<b>\$ 82,893,176</b>	<b>\$ 6,950,616</b>	<b>\$ 96,781,978</b>
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**CORAL SPRINGS IMPROVEMENT DISTRICT  
GENERAL FUND**

**Statement of Revenues, Expenditures and Change in Fund Balance**

**For the Period Ending November 30, 2019**

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 11/30/2019	ACTUAL 2 MONTHS ENDING 11/30/2019	VARIANCE FAVORABLE (UNFAVORABLE)
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**REVENUES**

Assessments (Net) (*)	\$ 3,429,399	571,567	\$ 262,804	\$ (308,763)
Permit Review Fees	1,000	167	200	33
Interest Income	20,000	3,333	11,171	7,838
Shared Personnel Revenue	34,912	5,823	5,823	-
Miscellaneous Revenue	-	-	-	-
FEMA Reimbursement	-	-	-	-
Carry Forward Assigned Funds (*)	420,557	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 3,905,868</b>	<b>\$ 580,890</b>	<b>\$ 279,998</b>	<b>\$ (300,892)</b>

**EXPENDITURES**

**ADMINISTRATIVE**

Supervisor Fees	\$ 7,200	\$ 1,200	\$ 1,000	\$ 200
Salaries/Wages	162,726	31,293	22,350	8,943
Special Pay	281	47	-	47
FICA Taxes	13,000	2,500	1,786	714
Pension Expense	19,527	3,755	2,682	1,073
Health Insurance	63,655	11,140	10,773	367
Workers Comp. Ins.	620	103	77	26
Engineering Fees	42,000	7,000	-	7,000
Legal Fees	84,000	14,000	7,369	6,631
Special Consulting Services	94,600	15,767	5,203	10,564
Annual Audit (*)	10,600	5,300	1,400	3,900
Actuarial Computation-OPEB	2,772	462	-	462
Management Fees	59,032	9,839	-	9,839
Telephone Expense	3,434	574	574	-
Postage	688	118	118	-
Printing & Binding	1,298	218	218	-
Administrative Building Cost	12,360	2,060	2,060	-
Insurance	1,238	206	133	73
Legal Advertising	2,000	333	270	63
Contingencies/Other Current Charges	1,000	167	124	43
Paver Incentive Program	12,500	2,083	-	2,083
Computer Expense/Technology	29,400	4,900	2,570	2,330
Digital Record Management	1,000	167	-	167
Office Supplies	7,337	1,219	1,219	-
Dues, Licenses, Schools & Permits	7,875	1,313	175	1,138
Promotional Expenses	4,800	800	-	800
Capital Purchases	-	-	-	-
<b>TOTAL ADMINISTRATIVE</b>	<b>\$ 644,943</b>	<b>\$ 116,564</b>	<b>\$ 60,101</b>	<b>\$ 56,463</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT  
GENERAL FUND**  
Statement of Revenues, Expenditures and Change in Fund Balance  
For the Period Ending November 30, 2019

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 11/30/2019	ACTUAL 2 MONTHS ENDING 11/30/2019	VARIANCE FAVORABLE (UNFAVORABLE)
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**FIELD OPERATIONS**

Salaries and Wages	\$ 286,361	\$ 55,069	\$ 43,824	\$ 11,245
Special Pay	921	154	-	154
FICA Taxes	21,907	4,213	3,304	909
Pension Expense	34,363	6,608	5,266	1,342
Health Insurance	107,813	17,969	15,526	2,443
Worker's Comp. Insurance	15,864	2,644	2,483	161
Water Quality Testing	3,000	500	-	500
Communications-Radios/Cellphones	2,022	337	100	237
Electric	1,458	243	71	172
Rentals & Leases	500	83	-	83
Insurance	15,290	2,548	1,518	1,030
Hurricane Irma Processing Fees	-	-	-	-
R & M - General	74,250	12,375	1,724	10,651
R & M - Facility	3,000	500	202	298
R & M - Culvert Inspection & Cleaning	119,500	19,917	-	19,917
R & M - Canal Dredging & Maintenance	25,000	4,167	-	4,167
R & M - Vegetation Management	60,000	10,000	2,200	7,800
Operating Supplies - General	17,025	2,838	-	2,838
Operating Supplies - Chemicals	120,540	20,090	31,706	(11,616)
Operating Supplies - Uniform	2,414	402	131	271
Operating Supplies - Motor Fuels	51,705	8,618	510	8,108
Dues, Licenses, Schools & Permits	3,842	640	225	415
Capital Outlay-Equipment	27,500	4,583	-	4,583
Capital Improvements	655,650	109,275	-	109,275

<b>TOTAL FIELD</b>	<b>\$ 1,649,925</b>	<b>\$ 283,773</b>	<b>\$ 108,790</b>	<b>\$ 174,983</b>
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<b>TOTAL EXPENDITURES</b>	<b>\$ 2,294,868</b>	<b>\$ 400,337</b>	<b>\$ 168,891</b>	<b>\$ 231,446</b>
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**RESERVES**

Reserved for 1st Qtr. Operating	361,000	60,167	-	60,167
Reserved for Projects & Emergencies	250,000	41,667	-	41,667
Storm Damages Reserves	1,000,000	166,667	-	166,667

<b>TOTAL RESERVES</b>	<b>\$ 1,611,000</b>	<b>\$ 268,501</b>	<b>\$ -</b>	<b>\$ 268,501</b>
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<b>TOTAL EXPENDITURES &amp; RESERVES</b>	<b>\$ 3,905,868</b>	<b>\$ 668,838</b>	<b>\$ 168,891</b>	<b>\$ 499,947</b>
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<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES &amp; RESERVES</b>	<b>\$ -</b>		<b>\$ 111,107</b>	
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<b>FUND BALANCE BEGINNING</b>			<b>\$ 6,737,088</b>	
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<b>FUND BALANCE ENDING</b>			<b>\$ 6,848,195</b>	
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(\*) Not prorated figures

**CORAL SPRINGS IMPROVEMENT DISTRICT**  
**WATER & SEWER FUND**  
**Statement of Revenues, Expenses and Change in Net Assets**  
**For the Period Ending November 30, 2019**

	<b>ADOPTED BUDGET FY 2019-2020</b>	<b>PRORATED BUDGET THRU 11/30/2019</b>	<b>ACTUAL 2 MONTHS ENDING 11/30/2019</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUES</b>				
Water Revenue	\$ 6,467,008	1,077,835	\$ 1,132,796	\$ 54,961
Sewer Revenue	5,852,977	975,496	1,016,516	41,020
Standby Revenue	3,120	520	520	-
Processing Fees	12,000	2,000	3,440	1,440
Lien Information Fees	9,000	1,500	2,625	1,125
Delinquent Fees	290,000	46,883	46,950	67
Contract Utility Billing Services	62,602	10,442	10,442	-
Contract HR & Payroll Services	13,289	2,219	2,219	-
Facility Connection Fees	-	-	4,480	4,480
Meter Fees	-	-	425	425
Line Connection Fees	-	-	300	300
Interest Income-Restricted	-	-	14,444	14,444
Interest Income-Operations	65,000	10,833	28,209	17,376
Rent Revenue	65,203	10,867	16,337	5,470
Technology Sharing Revenue	15,450	2,570	2,570	-
Misc. Revenues	12,000	2,000	48,813	46,813
Renewal & Replacement (*)	-	-	-	-
Carryforward Prior Yr. Fund Balance (*)	1,705,236	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 14,572,885</b>	<b>\$ 2,143,165</b>	<b>\$ 2,331,086</b>	<b>\$ 187,921</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT  
WATER & SEWER FUND  
Statement of Revenues, Expenses and Change in Net Assets  
For the Period Ending November 30, 2019**

	<b>ADOPTED BUDGET FY 2019-2020</b>	<b>PRORATED BUDGET THRU 11/30/2019</b>	<b>ACTUAL 2 MONTHS ENDING 11/30/2019</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>EXPENSES</b>				
<b>ADMINISTRATIVE</b>				
Salaries and Wages	\$ 1,011,726	\$ 194,563	\$ 158,368	\$ 36,195
Special Pay (*)	2,534	422	-	422
FICA Taxes	77,397	14,884	11,255	3,629
Pension Expense	121,408	23,348	18,178	5,170
Health Insurance	233,182	38,864	32,815	6,049
Workers Comp. Insurance	3,423	571	316	255
Unemployment Compensation	4,000	667	-	667
Engineering Fees (*)	33,600	5,600	-	5,600
OPEB Expense	2,863	477	-	477
Trustee/Other Debt Expenses (*)	10,720	9,827	9,159	668
Legal Fees (*)	60,000	10,000	1,512	8,488
Special Consulting Services	86,000	14,333	-	14,333
Travel & Per Diem (Board)	4,500	750	-	750
Annual Audit (*)	12,150	6,075	2,100	3,975
Actuarial Computation - OPEB	2,700	450	-	450
Management Fees	88,552	14,759	-	14,759
Telephone Expense	13,835	2,306	2,060	246
Postage	36,600	6,100	2,682	3,418
Printing & Binding	21,970	3,662	1,059	2,603
Electric Expense	12,960	2,160	993	1,167
Rentals and Leases	3,075	512	365	147
Insurance	16,520	2,753	1,641	1,112
Repair and Maintenance	26,460	4,410	2,383	2,027
Legal Advertising	4,500	750	-	750
Other Current Charges	29,910	4,985	3,688	1,297
Merchant Fees	78,520	13,087	12,449	638
Computer/Technology Expenses	113,835	18,973	6,258	12,715
Employment Ads	13,550	2,258	1,864	394
Toilet Rebate	14,850	2,475	2,475	-
Office Supplies	4,000	667	(342)	1,009
Dues, Licenses, Schools & Permits (*)	12,000	2,000	650	1,350
Promotional Expenses (*)	14,640	2,440	2,555	(115)
Capital Outlay (*)	23,000	3,833	2,011	1,822
<b>Total Administrative</b>	<b>\$ 2,194,979</b>	<b>\$ 408,961</b>	<b>\$ 276,494</b>	<b>\$ 132,467</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT  
WATER & SEWER FUND  
Statement of Revenues, Expenses and Change in Net Assets  
For the Period Ending November 30, 2019**

	<b>ADOPTED BUDGET FY 2019-2020</b>	<b>PRORATED BUDGET THRU 11/30/2019</b>	<b>ACTUAL 2 MONTHS ENDING 11/30/2019</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b><u>PLANT OPERATIONS</u></b>				
Salaries and Wages	\$ 1,700,446	\$ 327,009	\$ 238,201	\$ 88,808
Special Pay (*)	2,703	451	-	451
FICA Taxes	130,084	25,016	18,138	6,878
Pension Expense	201,000	38,654	27,230	11,424
Health Insurance	354,297	59,050	52,440	6,610
Workers Comp. Insurance	93,877	15,646	10,170	5,476
OPEB Expense	4,437	740	-	740
Water Quality Testing	68,475	11,413	6,580	4,833
Telephone Expense	8,900	1,483	1,230	253
Electric Expense (*)	698,830	116,472	51,663	64,809
Rentals and Leases	15,500	2,583	1,778	805
Insurance	166,630	27,772	18,762	9,010
Repair & Maintenance-General	1,007,715	167,953	38,892	129,061
Repair & Maint-Filters for Water Plant (*)	678,290	113,048	3,524	109,524
Sludge Management - Sewer	150,000	25,000	9,943	15,057
Office Supplies	3,635	606	434	172
Operating Supplies - General	98,675	16,446	3,154	13,292
Operating Supplies - Chemicals (*)	337,995	56,333	26,614	29,719
Uniforms	9,775	1,629	1,221	408
Motor Fuels	99,411	16,569	714	15,855
Dues, Licenses, Schools & Permits (*)	56,950	9,492	1,828	7,664
Capital Outlay (*)	964,000	160,667	25,864	134,803
Renewal & Replacement (*)	-	-	-	-
<b>TOTAL PLANT OPERATIONS</b>	<b>\$ 6,851,625</b>	<b>\$ 1,194,032</b>	<b>\$ 538,380</b>	<b>\$ 655,652</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT  
WATER & SEWER FUND  
Statement of Revenues, Expenses and Change in Net Assets  
For the Period Ending November 30, 2019**

	<b>ADOPTED BUDGET FY 2019-2020</b>	<b>PRORATED BUDGET THRU 11/30/2019</b>	<b>ACTUAL 2 MONTHS ENDING 11/30/2019</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b><u>FIELD OPERATIONS</u></b>				
Salaries and Wages	\$ 786,613	\$ 151,272	\$ 108,024	\$ 43,248
Special Pay	1,405	234	-	234
FICA Taxes	60,176	11,572	8,173	3,399
Pension Expense	94,394	18,153	12,756	5,397
Health Insurance	247,480	41,247	35,023	6,224
Workers Comp. Insurance	49,556	8,259	5,774	2,485
OPEB Expense	2,723	454	-	454
Water Quality Testing	1,000	167	60	107
Naturescape Irrigation Service (*)	4,970	828	-	828
Telephone Expense	13,950	2,325	1,827	498
Electric Expense (*)	114,480	19,080	8,554	10,526
Rent Expense	9,500	1,583	2,900	(1,317)
Rent Expense - SCADA	56,040	9,340	9,340	-
Insurance	24,000	4,000	2,441	1,559
Repairs and Maintenance	216,000	36,000	35,835	165
R&M Lift Stations	168,850	28,142	21,431	6,711
R&M Generators	33,080	5,513	9,434	(3,921)
Meters	60,680	10,113	2,372	7,741
Office Supplies	1,680	280	82	198
Operating Supplies - General	57,190	9,532	6,281	3,251
Uniforms	5,820	970	768	202
Motor Fuels	22,860	3,810	662	3,148
Dues, Licenses, Schools & Permits (*)	13,300	2,217	330	1,887
Capital Outlay (*)	381,000	63,500	-	63,500
Renewal & Replacement (*)	-	-	-	-
<b>TOTAL FIELD OPERATIONS</b>	<b>\$ 2,426,747</b>	<b>\$ 428,591</b>	<b>\$ 272,067</b>	<b>\$ 156,524</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 11,473,351</b>	<b>\$ 2,031,584</b>	<b>\$ 1,086,941</b>	<b>\$ 944,643</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT  
WATER & SEWER FUND  
Statement of Revenues, Expenses and Change in Net Assets  
For the Period Ending November 30, 2019**

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 11/30/2019	ACTUAL 2 MONTHS ENDING 11/30/2019	VARIANCE FAVORABLE (UNFAVORABLE)
<b>RESERVES</b>				
Required Reserve for R & R	-	-	-	-
<b>TOTAL OPERATING EXP &amp; RESERVE</b>	\$ 11,473,351	\$ 2,031,584	\$ 1,086,941	\$ 944,643
<b>AVAILABLE FOR DEBT SERVICE</b>	\$ 3,099,534		\$ 1,244,145	
<b>DEBT SERVICE</b>				
<b>Principal</b>				
2016 Series	1,640,000	273,330	273,330	-
<b>Interest</b>				
2016 Series	1,177,758	193,514	193,514	-
<b>Total Debt Service</b>	\$ 2,817,758	\$ 466,844	\$ 466,844	\$ -
<b>Excess Revenues (Expenses)</b>	281,776		777,301	
<b>TOTAL DEBT SERV &amp; RESERVES</b>	<b>3,099,534</b>		<b>1,244,145</b>	
<b>Net Assets Beginning</b>			\$ 41,826,287	
<b>Net Assets Ending</b>			\$ 42,603,588	

(\*) Not prorated figures

<b>SUMMARY OF OPERATIONS &amp; DEBT SERVICE COVERAGE</b>		<b>AMOUNT</b>
<b>REVENUES</b>		\$ 2,331,086
<b>OPERATING EXPENDITURES</b>		
Operating Expenditures-Admin		276,494
Operating Expenditures-Plant		538,380
Operating Expenditures-Field		272,067
<b>TOTAL OPERATING EXPENDITURES</b>		\$ 1,086,941
Reserve Required for Future Debt Service		-
<b>TOTAL OPERATING EXPENDITURES &amp; RESERVES</b>		\$ 1,086,941
<b>AVAILABLE FOR DEBT SERVICE</b>		\$ 1,244,145
<b>LESS: DEBT SERVICE</b>		466,844
<b>EXCESS REVENUES (EXP)</b>		\$ 777,301
		<b>Debt Service Coverage</b>
		<b>2.67</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT  
ASSESSMENT COLLECTIONS FOR FY 2019 - 2020**

NOVEMBER, 2019

DATE	ASSESSMENTS COLLECTED (Net of all Commissions & Fees)
10/31/2019 11/30/2019	- \$262,804.00
<b>TOTALS</b>	\$262,804.00



# CORAL SPRINGS IMPROVEMENT DISTRICT

CHECK REGISTERS

NOVEMBER 2019

FUND	CHECK DATE	CHECK No.	AMOUNT
General Fund	11/01/2019 thru 11/30/2019	#5085 - #5098	\$112,717.21
<b>Total</b>			<b>\$112,717.21</b>

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/07/19	00023								
			12000	SW 1ST ST PS 2					
			121	NW 93RD TER PS 1	FLORIDA POWER & LIGHT CO.			70.96	005085
11/07/19	00284								
				SUNSHINE 50%					
				PINETREE 25%					
				CSID-GF 25%	WASTE PRO-POMPANO			1,618.51	005086
11/07/19	01165								
				COPIER LEASE #7232 11/19					
				COPIER READS #7232 11/19	XEROX			15.50	005087
11/19/19	00237								
				2,4-D AMINE					
				ALLIGARE 90					
				FLUMIGARD	ALLIGARE, LLC			2,430.00	005088
11/19/19	01151								
				PARK PROPERTY 10/2019	BECKER & POLIAKOFF, P.A.			5,202.71	005089
11/19/19	00233								
				UNIT-007 PRESSURE SWITCH	CYPRESS MOBIL			145.00	005090
11/19/19	00266								
				FIRE ALARM INSPECT-GF	FIRE & SECURITY SOLUTIONS, INC.			225.00	005091
11/19/19	00146								
				TRIBUNE					
				CUTRINE FL909					
				HYDROTHOL 191					
				SEMERA 51%	HELENA AGRI-ENTERPRISES, LLC			29,275.50	005092
11/19/19	00248								
				LEGAL SERVICES 10/2019	LEWIS, LONGMAN & WALKER, P.A.			7,369.10	005093
11/25/19	00080								
				AMT DUE WS 11/22/2019	CORAL SPRINGS IMPROVEMENT DIST WS			49,170.04	005094
11/25/19	00249								
				ANNUAL SPEC DIST FEE FY20	FL DEPT OF ECONOMIC OPPORTUNITY			175.00	005095
11/25/19	01169								
				REFUND COST RECOVERY FUND					
				REFUND TRASH BONDS					
				REFUND COST RECOVERY FUND					
				REFUND TRASH BONDS	OUR LADY OF HEALTH			.00	005096
11/26/19	99999								
				VOID CHECK	*****INVALID VENDOR NUMBER*****			.00	005097
11/26/19	00051								
				UNIFORM RENTAL 10/19					
				GASOLINE-GAS 10/19					
				GASOLINE-DIESEL 10/2019					
				SPRINT					
				SAM'S CLUB-FIELD SUP					
				HOME DEPOT-LIGHT-MATERIAL					
				HOME DEPOT-PVC PIPE PARTS					
				SUNSENTINEL-NOT.MEETING					
				SUNSENTINEL-NOT.MEETING					
				TELEPHONE 11/19					
				POSTAGE 11/19					
				PRINT & BINDING 11/19					
				RENT 11/19					
				TECHNOLOGY SHARING 11/19					
				OFFICE SUPPLIES 11/19					

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CSID - GENERAL FUND  
BANK G CHKING GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
				HEALTH INS...ADMIN 11/19					
				HEALTH INS...FIELD 11/19	CORAL SPRINGS IMPROVEMENT DIST WS		17,019.89	005098	
					TOTAL FOR BANK G		112,717.21		
					TOTAL FOR REGISTER		112,717.21		

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## CORAL SPRINGS IMPROVEMENT DISTRICT

CHECK REGISTERS

NOVEMBER 2019

FUND	CHECK DATE	CHECK No.	AMOUNT
Water and Sewer	11/01/2019 thru 11/30/2019	#28315 - #28446	\$582,078.50
<b>Total</b>			<b>\$582,078.50</b>

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #				
11/04/19	99999				VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028315				
11/04/19	99999				VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028316				
11/04/19	01130				AMAZON-BATTERY BACKUP JUST TABLES & CHAIRS-LUNC NATIONAL CONST. FENCING INDEED-EMPLOY-ELECTRICIAN GUIDOS-MANAGERS MTG GUIDOS-MANAGERS MTG ULINE-ELECTRICAL TABLE SHIPPING HD SUPPLY-VALVE BOX SUPER...CONTACT KITS 4 PAYPAL-PORT GEN FUEL GAUG PAYPAL-PORT GEN BATTERY C PAYPAL-PORT GEN FUEL GAUG OWPSACSTATE-WW COURSE 1 E SHIPPING (SHRM)HANDBOOK FOR HR INDEED-EMPLOY-FIELD SALS LUNCH-COMPUTER-2 EE FRANCO TYP-POSTAGE-REFILL FLEETIO-MONTHLY FEE SEDA-WELL MAINT WS 2 EE READY..LATE FEE READY..DISTILLED WATER READY..DISTILLED WATER READY..LATE FEE READY..LATE FEE READY..DISTILLED WATER AMAZON-PRINTER DAVID M OUTBACK-PRYOR LUNCH AMAZON-WHITE LABEL TAPE SHIPPING PAYPAL-RELAY ALL LS SHIPPING TAXES WINGS PLUS-MONTHLY LUNCH LASPADAS-MONTHLY LUNCH PAYPAL-SUMP PUMP SWITCH SHIPPING								
11/06/19	00352				UTILITY TAXES 10/2019	CITY OF CORAL SPRINGS		54,329.51	028318				
11/06/19	00999				PRE-EMPL.CK - WW	FEDERAL BACKGROUND SERVICES, INC		65.00	028319				
11/06/19	00023				ADMIN ELECTRIC 10/19 PLT-WATER ELECTRIC 10/19 PLT-WASTE ELECTRIC 10/19 FIELD ELECTRIC 10/19	FLORIDA POWER & LIGHT CO.		60,583.21	028320				
11/06/19	00978				REIMB-LIFE INSURANCE	GIRALDEZ, ANA VIVIAN		1,163.00	028321				
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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/06/19	00514				SLUDGE MGMT SEWER 10/19 H & H LIQUID SLUDGE DISPOSAL, INC.		9,943.00	028322	
11/06/19	01660				ADMIN-HEALTHIEST YOU11/19 WATER-HEALTHIEST YOU11/19 WW-HEALTHIEST YOU 11/19 MAINT-HEALTHIEST YOU11/19 FIELD-HEALTHIEST YOU11/19 GF ADMIN-HEALTHIEST YOU GF DRAINAGE-HEALTHIEST PINETREE-HEALTHIEST YOU HEALTHIEST YOU		477.00	028323	
11/06/19	01172				CARPET CLEAN-WW CARPET CLEAN-CANAL CLEAN-ADMIN BLDG & STEPS TIMOTHY W. HOUSE		1,659.00	028324	
11/06/19	00044				NEW CHAIR-JOE S. HOLIDAY STATIONARY-HR OFFICE DEPOT BUSINESS CREDIT		219.95	028325	
11/06/19	01150				HANGING FILES-3 FRANK COPY PAPER-4 CASES-LETTER COPY PAPER-1 CASE-LEGAL OFFICE DEPOT		213.62	028326	
11/06/19	01419				REIMB TO \$7,000 10/31/19 POSTMASTER GENERAL		2,465.25	028327	
11/06/19	01416				UTIL STMTS 10/2019 ADD'L METERED POSTAGE PRIDE ENTERPRISES		1,137.44	028328	
11/06/19	01561				PRINCIPAL 2016 SER 11/19 US BANK		136,666.67	028329	
11/06/19	01562				INTEREST 2016 SER 11/19 US BANK		98,146.45	028330	
11/06/19	01529				TRASH SERVICES-10/2019 WASTE PRO-POMPANO		519.60	028331	
11/06/19	01264				ADMIN PHONE 11/19 FIELD PHONE 11/19 WINDSTREAM COMMUNICATIONS, LLC		181.30	028332	
11/06/19	01264				ADMIN PHONE 11/19 WASTE PHONE 11/19 FIELD PHONE 11/19 WINDSTREAM COMMUNICATIONS, LLC		241.14	028333	
11/06/19	01011				COPIER LEASE #7835PT10/19 COPIER READS #7835PT10/19 COPIER READS #7535P 10/19 XEROX CORPORATION		205.66	028334	
11/07/19	88888				500250607 GABERDIEL JEFFR JEFFREY/JULIE GABERDIEL		35.02	028335	
11/07/19	88888				200410304 THOMAS THOMAS THOMAS THOMAS		3.63	028336	
11/07/19	88888				300846803 COYNE M CHRISTO CHRISTOPHER M COYNE		57.60	028337	
11/07/19	88888				810183303 MOREJON ALINA ALINA MOREJON		100.00	028338	
11/07/19	88888				910488304 BURN KARMEN KARMEN BURN		7.07	028339	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/07/19	88888		910516507	BRIGHTON ANDREW	ANDREW BRIGHTON		200.00	028340	
11/07/19	88888		510705005	GQ HOLDINGS 132	GQ HOLDINGS 1329 LLC		37.63	028341	
11/07/19	88888		011670307	LICORISH ENTERP	LICORISH ENTERPRISE LLC		60.02	028342	
11/07/19	88888		011712504	BROUGHAM REO OW	BROUGHAM REO OWNER LP		214.99	028343	
11/07/19	88888		920508011	2015-3 IH2 BORR	2015-3 IH2 BORROWER LP		100.00	028344	
11/07/19	88888		920516008	CORDES CHRISTI	*CHRISTINE CORDES		60.02	028345	
11/07/19	88888		820565808	BARZEY ORENCIA	ORENCIA BARZEY		60.02	028346	
11/07/19	88888		830115804	DITTMAR DENNIS/	DENNIS/LYNNE DITTMAR		18.08	028347	
11/07/19	88888		440274609	*PASCASIO FREDE	*FREDERIC PASCASIO		20.04	028348	
11/07/19	88888		240318908	*KNIGHT DENNIS	*DENNIS M KNIGHT		24.48	028349	
11/07/19	88888		040535608	*SCHAEFER LARA	*LARA SCHAEFER		8.71	028350	
11/07/19	88888		140725304	GOMEZ YARITZA	YARITZA GOMEZ		110.02	028351	
11/07/19	88888		940828312	*FIGURES TAMIKK	*TAMIKKA FIGURES		60.02	028352	
11/07/19	88888		550245608	BIRRER MAX	MAX BIRRER		98.65	028353	
11/07/19	88888		350285413	*VERGEZ MARIA	*MARIA VERGEZ		45.32	028354	
11/07/19	88888		050364306	FEDER LEWIS	LEWIS FEDER 1701459		54.16	028355	
11/07/19	88888		650428309	EPSTEIN RORY/CH	RORY/CHERYL EPSTEIN		39.86	028356	
11/07/19	88888		250608003	RODRIGUEZ JOSE	JOSE/ROSEMARY RODRIGUEZ		3.87	028357	
11/07/19	88888		960496203	WATTS CRAIG/CIN	CRAIG/CINDI WATTS		11.63	028358	
11/07/19	88888		460550410	SIMON GROUP/MS5	SIMON GROUP/MS521		102.17	028359	
11/07/19	88888		770035014	*FRANCISCO JOHN	*JOHN FRANCISCO		65.96	028360	
11/07/19	88888		470411022	*ROPER OWEN/ALA	*OWEN/ALANA ROPER		60.02	028361	
11/07/19	88888		470798002	TACO BELL #170	TACO BELL #170		250.00	028362	
11/07/19	88888		480213504	GONZALEZ ELIAS	ELIAS/NANCY GONZALEZ		100.00	028363	
11/07/19	88888		990887904	FRASER KEVIN	KEVIN FRASER		60.02	028364	
11/07/19	00005			COT-SOD HYPO 58%					
11/07/19	01403			COT-SOD HYPO 42%	ALLIED UNIVERSAL CORP.		2,526.35	028365	
				UNIT=141 REPAIRS	AUTO NATION FORD MARGATE		849.51	028366	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/07/19	01428				CREIDT HITCH PINS-TOOLS				
					CLEAN 4M WATER TANK-HOSES	BLUE TARP FINANCIAL, INC. (NORTHERN		383.64	028367
11/07/19	01492				BARRICADES	BOB'S BARRICADES, INC.		1,956.00	028368
11/07/19	01389				EMERG TRANSFER SWITCH-SER	CEEBEE ELECTRICAL SERVICES, INC.		120.00	028369
11/07/19	01452				WELL #8-REPAIRS	DELTA CONTROLS		648.00	028370
11/07/19	00018				STOCK SUPPLIES				
					STOCK SUPPLIES	FEL-POMPANO BEACH, FL WW # 125		1,356.10	028371
11/07/19	00346				PLANT WASHDOWN-HOSES	INDUSTRIAL HOSE & HYDRAULICS, INC.		485.31	028372
11/07/19	01051				GEN 1-LIGHTS OUTSIDE	LIGHT BULBS UNLIMITED		332.80	028373
11/07/19	00576				32 FEED BEARING-CLEANER	MOTION INDUSTRIES, INC.		148.86	028374
11/07/19	00683				HSP #7-OIL CHANGE				
					GEN #5-OIL CHANGE	OK GENERATORS		2,959.08	028375
11/14/19	00822				AFLAC-W/H 11/19				
					AFLAC-PTREE 11/19	AFLAC		2,862.00	028376
11/14/19	01373				ADMIN DENTAL 12/19				
					WATER DENTAL 12/19				
					WW DENTAL 12/19				
					MAINT DENTAL 12/19				
					FIELD DENTAL 12/19				
					DENTAL..GF ADMIN (BOARD)				
					DENTAL..GF DRAINAGE				
					DENTAL..PINETREE	AMERITAS LIFE INSURANCE CORP-DENTAL		4,840.84	028377
11/14/19	01374				ADMIN VISION 12/19				
					WATER VISION 12/19				
					WW VISION 12/19				
					MAINT VISION 12/19				
					FIELD VISION 12/19				
					VISION..GF ADMIN (BOARD)				
					VISION..GF DRAINAGE				
					VISION..PINETREE	AMERITAS LIFE INSURANCE CORP-VISION		935.80	028378
11/14/19	01403				UNIT=039 OIL CHANGE-RPRS	AUTO NATION FORD MARGATE		512.87	028379
11/14/19	01578				INTERNET CONNECTION 11/19	BLUE STREAM		156.79	028380
11/14/19	00889				W/S MISC PARTS	BROWARD BOLT		174.26	028381
11/14/19	01256				SOD	CORAL SPRINGS NURSERY, INC.		195.00	028382
11/14/19	01452				GENERATOR-PLC REPAIR				
					SAND STRAINERS-REPAIRS				

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/14/19	00018				CALIBRATION CERT.-PLANT D DELTA CONTROLS		2,432.00	028383	
11/14/19	00138				STOCK SUPPLIES FEL-POMPANO BEACH,FL WW # 125		393.52	028384	
11/14/19	00063				HOVER COVER RENTAL GENERAL RENTAL CENTER		93.98	028385	
11/14/19	01515				SURGE TANK-CONTACTOR SURGE TANK 2-AUXILIARY PLANT C-ALARM LIGHT WP LS-MONITOR RELAY GRAINGER, INC.		701.57	028386	
11/14/19	01535				ASPHALT HARDRIVES ASPHALT COMPANY		158.79	028387	
11/14/19	01093				AMMONIA ANTI-SCALANT HAWKINS, INC.		5,026.28	028388	
11/14/19	01506				MONTHLY MAINT-NOV JLS LANDSCAPE SERVICES, INC.		3,901.41	028389	
11/14/19	01051				DR 2 RAS PUMP-PARTS KAMAN INDUSTRIAL TECHNOLOGIES CORP.		511.36	028390	
11/14/19	01150				EMERG LIGHT-BATTERY WTP LIGHT BULBS UNLIMITED		51.00	028391	
11/14/19	01656				OFFICE SUPPLIES-UB & ACCT OFFICE DEPOT		74.19	028392	
11/14/19	01410				LEVY LOANS PER 11-14-2019 PERFORMANT RECOVERY, INC.		172.04	028393	
11/14/19	00551				2" METER-QTY 3 SHIPPING RG3 METER COMPANY		2,372.47	028394	
11/14/19	01593				BLOWER 2-MOTOR RICE PUMP & MOTOR INC		1,479.51	028395	
11/14/19	00200				ASPHALT REPAIRS STANFORD & SONS TRUCKING CORP.		29,859.00	028396	
11/14/19	01175				BID-AQUATIC CHEMICALS WORKSHOP SUN-SENTINEL (SOUTH FLORIDA)		751.30	028397	
11/14/19	01564				UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD 10/30/19 UNIFORMS-GF 10/30/19 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 11/06/19 UNIFIRST CORPORATION		410.16	028398	
11/14/19	00441				LEVY LOANS PER 11-14-2019 US DEPARTMENT OF EDUCATION AWG		258.06	028399	
11/14/19	01663				LAB CHEMICALS FREIGHT LAB CHEMICALS LAB CHEMICALS USA BLUEBOOK		396.74	028400	
					CPR TRAINING-QTY 11				

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/14/19	01450				CPR TRAINING-QTY 8 CPR TRAINING-QTY 8 CPR TRAINING-QTY 4 CPR TRAINING-QTY 11 CPR-TRAINING SS QTY 6 CPR TRAINING-PINETREE-1 CPR TRAINING-QTY5 DRAINAG	VALENTINE CPR		1,590.00	028401
11/14/19	01264				FILTER CARTRIDGES QTY 180	WACO FILTERS CORPORATION		1,762.20	028402
11/14/19	01264				FRONT GATE PHONE 11/2019	WINDSTREAM COMMUNICATIONS, LLC		83.80	028403
11/15/19	99999				ADMIN PHONE 11/19 FIELD PHONE 11/19	WINDSTREAM COMMUNICATIONS, LLC		735.63	028404
11/15/19	00033				VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028405
11/19/19	00005				GAS PUMP PART DRAIN SYSTEM HSP-PARTS ADMIN-BLDG LIGHTS WTP-EXHAUST BATH FAN WTP-EXHAUST FAN SUPPLIES PLANT D-PAINTING SUPPLIES MAINT SUPPLIES MISC SUPPLIES-FIELD ELECTRICAL RM-DEGREASER SHOP SUPPLIES HSP-LIGHT AC-010 PUMP SHOP SUPPLIES FILTERS-WATER COOLER WATER PLANT SUPPLIES	HOME DEPOT CREDIT SERVICES		1,129.13	028406
11/19/19	01227				COT SOD HYPO 58% COT SOD HYPO 42%	ALLIED UNIVERSAL CORP.		2,493.98	028407
11/19/19	00169				NEW DVR-CAMERAS	AMC SURVEILLANCE CAMERAS		696.00	028408
11/19/19	01403				WELL 1-SWAP MOTORS WELL 10-REPAIRS	AQUIFER MAINT & PERFORMANCE SYSTEMS		3,430.00	028409
11/19/19	01511				UNIT=045 REPAIRS	AUTO NATION FORD MARGATE		975.33	028410
11/19/19	01479				LIME ROCK FILL SAND	CONRAD YELVINGTON DISTRIBUTORS		1,183.00	028411
11/19/19	01327				LOACTE SERVICES	CRAIG A. SMITH & ASSOCIATES		225.00	028412
11/19/19	01452				CENTRAL SITE LIFT STATION	DATA FLOW SYSTEMS, INC		4,670.00	028413
11/19/19	00018				PLANT E-REPAIR PROBE STOCK SUPPLIES	DELTA CONTROLS		1,858.00	028414

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK... AMOUNT	...
				CLAMPS					
11/19/19	01233			STOCK SUPPLIES	FEL-POMPANO BEACH, FL WW # 125		736.50	028415	
11/19/19	01007			FIRE ALARM INSPECT-WTP	FIRE & SECURITY SOLUTIONS, INC.		225.00	028416	
11/19/19	00138			AD-JOURNEYMAN ELECTRICIAN	FLORIDA WATER RESOURCES JOURNAL		920.00	028417	
11/19/19	00063			PLANT D-TRASH PUMP RENTAL	GENERAL RENTAL CENTER		134.00	028418	
11/19/19	01535			SUMP PUMP-CONTACTOR SUMP PUMP-RELAY SUMP PUMP-SUPP PROTECTOR	GRAINGER, INC.		626.42	028419	
11/19/19	01556			FLUORIDE	HAWKINS, INC.		1,155.00	028420	
11/19/19	01302			BAR SCREEN BAGS	HUBER TECHNOLOGY INC.		265.00	028421	
11/19/19	01459			LEGAL SERVICES 10/2019	LEWIS, LONGMAN & WALKER, P.A.		1,512.00	028422	
11/19/19	01150			DRUG SCREEN-NEW EE/WW	MEDEXPRESS URGENT CARE OF BOYNTON		49.00	028423	
11/19/19	00683			CALCULATOR-JAN TONER-DRUM-UB	OFFICE DEPOT		216.74	028424	
11/19/19	00045			PORTABLE GEN 9-REPAIRS	OK GENERATORS		6,038.47	028425	
11/19/19	00351			UNIT=028 TIRES QTY 2 UNIT=030 OIL CHANGE UNIT=030 WIPER BLADES UNIT=042-SUPPLIES UNIT=042 OIL FILTER UNIT=028 OIL CHANGE SEWER MACH-CREDIT SEWER MACH-BATTERY	PEP BOYS		530.63	028426	
11/19/19	00155			GLOVES SAFETY SUPPLIES GLOVES RETURN-CREDIT	RITZ SAFETY EQUIPMENT, LLC		520.86	028427	
11/19/19	00782			ADMIN SPRINT 11/19 PLANT-WATER SPRINT 11/19 PLANT-WASTE SPRINT 11/19 PLANT-MAINT SPRINT 11/19 FIELD SPRINT 11/19 SPRINT 11/19 DUE SUNSHINE SPRINT 11/19 DUE CSID GF	SPRINT		1,482.97	028428	
11/19/19	01065			LOCATE TICKETS-10/2019	SUNSHINE STATE ONE CALL OF FLA.		234.16	028429	
11/19/19	01498			FEE 2016BONDS10/1-9/30/20	US BANK		9,158.75	028430	
11/19/19	00441			HIGH LIFT-RENTAL	USA EQUIPMENT SOLUTIONS		1,550.00	028431	
				LAB CHEMICALS	USA BLUEBOOK		69.95	028432	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/19/19	01011				COPIER READS #7535P 11/19 XEROX CORPORATION			27.05	028433
11/25/19	01227				CAT-6 CABLE INSTALLED AMC SURVEILLANCE CAMERAS			501.00	028434
11/25/19	01089				PLANT PHONE WATER 11/2019 AT & T			69.45	028435
11/25/19	00789				HP4250-CLEAN/ROLLERS5-UB BROWARD BUSINESS EQUIPMENT			95.00	028436
11/25/19	01452				PLANT E-OUTPUT BOARD DELTA CONTROLS			1,794.00	028437
11/25/19	01423				ADMIN-HEALTH INS 12/2019 WATER-HEALTH INS 12/2019 WW-HEALTH INS 12/2019 MAINT-HEALTH INS 12/2019 FIELD-HEALTH INS 12/2019 HEALTH INS...GF 12/2019 HEALTH INS...GF FIELD DUE FROM DR SHANK 12/2019 HEALTH INS-PINETREE 12/19	FLORIDA BLUE		66,745.46	028438
11/25/19	01406				DFS-330 DR3900 SERVICES-321 DFS-330	PAKMAIL		99.58	028439
11/25/19	00045				PORTABLE GEN-SUPPLIES PEP BOYS			18.50	028440
11/25/19	01392				CSID-WTR INVOICES 2,500 CSID REPLY ENVELOPE 5,000	PRINTING CORP. OF THE AMERICAS, INC		422.00	028441
11/25/19	00351				SAFETY SUPPLIES RITZ SAFETY EQUIPMENT, LLC			35.10	028442
11/25/19	00053				HSP FLOOR-PAINT SHERWIN-WILLIAMS			391.55	028443
11/25/19	01175				UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 11/13/19 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 11/20/19	UNIFIRST CORPORATION		410.16	028444
11/25/19	00441				LAB EQUIPMENT FREIGHT	USA BLUEBOOK		33.98	028445
11/25/19	01318				PUMP PARTS- 5 REPAIR KITS PUMP PARTS-1 REPAIR KIT PUMP PARTS-2 REPAIR KITS	XYLEM WATER SOLUTIONS USA, INC.		18,483.00	028446
TOTAL FOR BANK H								582,078.50	
TOTAL FOR REGISTER								582,078.50	
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# 5A

Placeholder for Permit #2019-6

**5B.**

Upon Approval or Request for Revision Please contact Michelle or Denise at permit@cwsifl.com or 954-893-0501

APPLICATION FOR PERMIT

Board of Supervisors Coral Springs Improvement District 10300 NW 11 <sup>th</sup> Manor Coral Springs, FL 33071		Permit Type <input checked="" type="checkbox"/> Right of Way <input type="checkbox"/> Surface Water Management <input type="checkbox"/> General
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1.	PROPOSED USE OF DISTRICT FACILITY: <u>Telecommunication / MCI Metro Acc</u>						
2.	LOCATION OF WORK: <u>1.Canal L-201 (Coral Ridge Dr)</u>						
<table border="0" style="width:100%"> <tr> <td style="width:33%">Subdivision</td> <td style="width:33%">Lot No.</td> <td style="width:33%">Block No.</td> </tr> <tr> <td>Section: <u>6-31-32</u></td> <td>Township: <u>48S-49S</u></td> <td>Range: <u>41E</u></td> </tr> </table>		Subdivision	Lot No.	Block No.	Section: <u>6-31-32</u>	Township: <u>48S-49S</u>	Range: <u>41E</u>
Subdivision	Lot No.	Block No.					
Section: <u>6-31-32</u>	Township: <u>48S-49S</u>	Range: <u>41E</u>					
3.	DISTRICT WORKS INVOLVED IN PROPOSED CONSTRUCTION OR USE: _____						
4.	NAME, ADDRESS, PHONE AND FAX OF OWNER OF PROPOSED WORK OR STRUCTURE: <u>MCImetro Access Transmission Services Corp</u> <u>16563 NW 15TH AVE Miami FL 33169 305-356-3160</u>						
5.	NAME, ADDRESS, PHONE AND FAX OF APPLICANT OTHER THAN OWNER (If any): <u>Mastec North America / 954-292-7612</u> <u>10441 SW 187th Street Miami FL 33157 954-292-7612</u>						
6.	AREA PROPOSED TO BE SERVED: (Give property description sufficient for identification,						
7.	This application, including sketches, drawings or plans and specifications attached, contains a full and complete description of the work proposed or use desired of the above described facilities of the District and for which permit is herewith applied. It shall be part of any permit that may be issued. It is agreed that all work or the use of the District's facilities involved will be in accordance with the permit to be granted and with the Permit Criteria Manual heretofore adopted by the District, which have been examined and are understood by the applicant and as the same may be hereafter from time to time amended, changed or revised and which (it is further understood) shall be incorporated in reference as a part of any permit which may be granted.						

## **Sixth Order of Business**



**RESOLUTION 2020 – 5**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT APPROVING UTILITY RATE MODIFICATIONS FOR WATER AND SEWER SERVICES TO BROWARD COUNTY SCHOOL DISTRICT FACILITIES LOCATED WITHIN THE IMPROVEMENT DISTRICT; PROVIDING FOR FUTURE MODIFICATIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, pursuant to Chapter 2004-469, Laws of Florida, the Board of Supervisors of the Coral Springs Improvement District (the “District”) possesses the necessary statutory authority to establish rates and fees for potable water service and wastewater collection and disposal services within the District; and

WHEREAS, Broward County School District (the “School District”) receives potable water service and wastewater collection and disposal services from the District for five schools located within the District; and

WHEREAS, pursuant to Chapter 1013, Florida Statutes, the School District has the authority to pay for infrastructure and utility services such as potable water and wastewater collection and disposal, provided the School District only pays for its prorata share of such services; and

WHEREAS, the District staff has analyzed its water and sewer rate structure as it relates to the referenced School District facilities, has concluded that the District rate structure should be amended to provide a more equitable rate to the School District’s facilities and has communicated the District proposal to School District staff; and

WHEREAS, School District staff has accepted the District’s proposed rate structure for School District facilities within the District.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT:

Section 1. The recitals above are true and accurate and are hereby made a part of this resolution.

Section 2. Effective October 1, 2019, the base rate for potable water service for properties owned or operated by the School Board of Broward County shall be \$19.04 per ERC and \$03.61 per 1,000 gallons of use per ERC. The base rate for waste water collection and disposal service shall be \$19.04 per ERC and \$03.61 per 1,000 gallons of use per ERC.

Section 3. Beginning October 1, 2020, the District Board of Supervisors may increase all water and wastewater rates based on current or future methodology studies.

Section 4. The District Operations Manager or his/her field manager may request inspection of School District facilities by District staff to determine what if any modifications to School District facilities have been made that would affect District fee calculations. Any report generated shall be made available to School District staff.

Section 5. This resolution shall take effect upon passage by the Board of Supervisors of the Coral Springs Improvement District.

PASSED AND ADOPTED this 16th day of December, 2019.

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Martin Shank, President

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Kenneth G. Cassel, Assistant Secretary

APPROVED AS TO FORM:

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Terry E. Lewis, District Attorney

## **Seventh Order of Business**

**HOLD HARMLESS AND INDEMNIFICATION AGREEMENT  
FOR WAIVER FROM CORAL SPRINGS IMPROVEMENT DISTRICT  
CANAL BANK STANDARDS**

THIS HOLD HARMLESS AND INDEMNIFICATION AGREEMENT (“Agreement”) is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2019 by and between CORAL SPRINGS IMPROVEMENT DISTRICT (hereinafter the “District”) and CLP HARBOR INN OWNER, LLC, a Delaware limited liability company (hereinafter the “Permittee”).

WHEREAS, the District, is a Special Improvement District organized under Florida Statute Chapter 189 for, amongst other purposes, the regulation of surface water within its boundaries; and

WHEREAS, the Permittee is the owner of certain real property located at 201 N. University Drive, Coral Springs, FL (hereinafter the “Subject Property”), and has requested approval of a storm water management plan for the Subject Property, and

WHEREAS, a portion of the canal within, or immediately adjacent to, the Subject Property does not conform to the District standard profile for the slope of the bank; and

WHEREAS, District has agreed at Permittee’s request to provide a waiver to permit the canal to remain in the current configuration, conditioned upon Permittee agreeing to provide a hold harmless agreement for any potential impacts resulting from the existing profile of the slope and further agreeing to maintain canal in its current configuration; and

WHEREAS, Permittee has agreed to provide this Agreement per the District’s condition;

NOW, THEREFORE, in consideration of the issuance of a surface water permit and the mutual agreements herein, Permittee agrees as follows:

1. RECITALS. The above recitals are true and correct and incorporated herein.
2. SUBJECT PROPERTY DESCRIPTION. The legal description of the Subject Property is:

SEE EXHIBIT A ATTACHED HERETO.

Broward County Property Appraiser ID #: 4841 28 03 6150

3. CONDITION OF CANAL BANK. The Permittee agrees to maintain the canal bank within, or immediately adjacent to the Subject Property, in its current condition, and further agrees to correct any future damage to the canal bank, regardless of how such damage arose. The District agrees to permit the canal to remain in its current condition, provided that any additional damage to the canal or canal bank is corrected within thirty (30) days after written notice to the Permittee or its successor in title, which written notice shall be sent certified mail, return receipt requested to the address of the Permittee or its successor in title as set forth in the records of the Broward County Property Appraiser.

4. INDEMNITY/HOLD HARMLESS.
  - (a) Permittee expressly agrees to the following:

Permittee assumes all risks and hazards incidental to Permittee's construction and operation of the surface water system, specifically including the current configuration of the canals on and adjacent to the Subject Property. Permittee does hereby agree to waive, release, absolve, indemnify, defend and hold harmless the District, its Board of Supervisors, officers, employees, agents and attorneys of, from and against all liability and expense, including reasonable attorney's fees, in connection with any and all third-party claims, demands, damages, actions, causes of action, and suits in equity of whatever kind or nature, including claims for personal injury, property damage, equitable relief, or loss of use, arising out of Permittee's construction and operation of the surface water management system as permitted. Permittee's liability hereunder shall include all reasonable attorneys' fees and costs incurred by the District in the enforcement of this indemnification provision. This indemnification includes claims made by the employees of the Permittee against the District and the Permittee hereby waives its entitlement, if any, to immunity under Section 440.11, Florida Statutes. Notwithstanding anything to the contrary in this Agreement, Permittee's liability shall be limited to the District's actual out-of-pocket damages and expenses, and shall not include special, consequential, or punitive damages, or damages or expenses resulting from the District's gross negligence or intentional wrongful acts. The obligations contained in this provision shall not be limited by the amount of any insurance required to be obtained or maintained under this Agreement. This provision shall survive the termination of this Agreement.

(b) Nothing contained in the foregoing indemnifications shall be construed to be a waiver of any immunity or limitation of liability the District may be entitled to under the doctrine of sovereign immunity or Section 768.28, Florida Statutes.

(c) Permittee agrees to repair or replace any damage to any real or personal property of the District directly caused by the actions or omissions of the Permittee, its officers, officials, employees, agents and participants in the installation and operation of the surface water system, or resulting from the configuration of the canal bank.

5. TERMINATION. This Agreement shall remain in full force and effect until such time as the Permittee or its successor in title receives authorization from the District to restore the canal bank consistent with District Standards and completes all restoration work.

6. AGREEMENT TO RUN WITH THE LAND. This agreement shall run with the land and be binding upon, inure to the benefit of, and be enforceable against all parties hereto and their respective successors and assigns. The obligations of Permittee or any successor in title to Permittee under this Agreement shall terminate upon conveyance of the Subject Property by such party.

7. REGULATION COMPLIANCE. During the performance of this Agreement, Permittee agrees to abide by any and all administrative, operational, and safety rules and regulations established by the District, its agents and/or employees in the permitting, construction and operation of the surface water system. Any breach of any rule or regulation established by the District (except those conditions specifying canal bank slope standards waived by this Agreement relating to the configuration of the canal) shall result in an immediate termination of the waiver granted and may, in the District's sole discretion, mandate the reconstruction of the canal to the District standard configuration and slope.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

**CLP HARBOR INN OWNER, LLC,**  
a Delaware limited liability company

\_\_\_\_\_

(Signature)

By: \_\_\_\_\_

Title: \_\_\_\_\_

**WITNESS:**

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Witness Name (Printed)

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Witness Name (Printed)

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2019, by \_\_\_\_\_, as \_\_\_\_\_, on behalf of CLP Harbor Inn Owner, LLC, a Delaware limited liability company, who is personally known to me and who did not take an oath.

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Print Name

Notary Public - State of Florida

Commission No.

My Commission Expires: \_\_\_\_\_

**CORAL SPRINGS IMPROVEMENT DISTRICT:**

\_\_\_\_\_  
(Signature)  
By: Dr. Martin Shank  
Title: President, Board of Supervisors

**WITNESS:**

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Witness Name (Printed)

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Witness Name (Printed)

STATE OF FLORIDA  
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2019, by \_\_\_\_\_, \_\_\_\_\_ of the Coral Springs Improvement District who is personally known to me and who did not take an oath.

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Print Name

Notary Public - State of Florida

Commission No.

My Commission Expires:\_\_\_\_\_



## EXHIBIT A

A PORTION OF PARCEL "J", MAPLE WOOD, ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 80, PAGE 37, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID PARCEL "J"; THENCE NORTH 00 DEGREES 54' 53" WEST, ALONG THE EAST LINE OF SAID PARCEL "J", A DISTANCE OF 960.31 FEET TO THE NORTHWEST CORNER OF SAID PARCEL "J"; THENCE NORTH 89 DEGREES 13' 40" WEST, ALONG THE NORTH LINE OF SAID PARCEL "J", A DISTANCE OF 762.95 FEET TO THE NORTHEAST CORNER OF CORAL SPRINGS VILLAGE, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 116, PAGE 41 OF SAID PUBLIC RECORDS; THENCE SOUTH 00 DEGREES 48' 35" WEST, ALONG THE EAST LINE OF SAID CORAL SPRINGS VILLAGE, A DISTANCE OF 959.37 FEET TO THE SOUTHEAST CORNER OF SAID CORAL SPRINGS VILLAGE ON THE SOUTH LINE OF SAID PARCEL "J"; THENCE SOUTH 89 DEGREES 11' 25" EAST, ALONG SAID SOUTH LINE, A DISTANCE OF 791.84 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT THOSE TWO PARCELS CONVEYED TO BROWARD COUNTY BY THAT CERTAIN WARRANTY DEED RECORDED IN OFFICIAL RECORDS BOOK 30645, PAGE 1074, BEING PORTIONS OF PARCEL "J", MAPLE WOOD, AS RECORDED IN PLAT BOOK 80, PAGE 37, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

## PARCEL 1:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL "J"; THENCE SOUTH 89 DEGREES 11' 25" EAST ALONG THE SOUTH LINE OF SAID PARCEL "J", A DISTANCE OF 529.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES 48' 35" EAST, A DISTANCE OF 5.00 FEET; THENCE SOUTH 89 DEGREES 11' 25" EAST, ALONG A LINE PARALLEL WITH THE SOUTH LINE OF SAID PARCEL "J", A DISTANCE OF 42.42 FEET; THENCE SOUTH 82 DEGREES 20' 51" EAST, A DISTANCE OF 41.97 FEET TO THE SAID SOUTH LINE OF PARCEL "J"; THENCE NORTH 89 DEGREES 11' 25" WEST, ALONG SAID SOUTH LINE, A DISTANCE OF 84.09 FEET TO THE POINT OF BEGINNING.

## PARCEL 2:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL "J"; THENCE SOUTH 89 DEGREES 11' 25" EAST ALONG THE SOUTH LINE OF SAID PARCEL "J" FOR 729.01 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE SOUTH 89 DEGREES 11' 25" EAST ALONG THE SOUTH LINE OF SAID PARCEL "J" FOR 144.02 FEET; THENCE NORTH 83 DEGREES 03' 00" WEST FOR 46.75 FEET; THENCE NORTH 89 DEGREES 11' 25" WEST FOR 114.68 FEET TO A POINT ON THE ARC OF A CURVE CONCAVE TO THE NORTHEAST, HAVING A RADIUS OF 33.00 FEET AND A CENTRAL ANGLE OF 31 DEGREES 21' 12"; THENCE SOUTHEASTERLY ALONG SAID CURVE TO THE LEFT, FROM SAID POINT A RADIAL BEARING NEARS NORTH 32 DEGREES 45' 45" EAST, FOR AN ARC DISTANCE OF 18.06 FEET TO THE POINT OF BEGINNING.

ACTIVE 47238659v3/020821.010000

## **Eighth Order of Business**

**8A**

## **WORK AUTHORIZATION**

CSID WA No. 170

Globaltech No. 151139

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to CSID WTP Sulfuric Acid Tank Inspection, hereinafter referred to as the "Specific Project".

### **Section 1 – Terms**

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

### **Section 2 – Scope of Work**

The FIRM will provide the following services in accordance with Section 1 and 2 of the AGREEMENT.

#### **Background**

The CSID Water Treatment Plant (WTP) 4,000-gallon steel sulfuric-acid-tank is approximately ten (10) years old, and based on the tank manufacturer's recommendations, the plant staff needs to have an

inspection performed to evaluate the condition of the steel tank and its coatings, both inside and outside the tank.

This Work Authorization includes cleaning and inspection of the acid bulk tank as well as construction of a temporary bulk acid storage system while the existing bulk tank is out of service. To complete this work, the FIRM is planning on using the services of an acid tank cleaning firm, Cliff Berry, Inc. (CBI) and a metal and coatings inspection firm, Corrosion Probe, Inc. (CPI).

The specific plan to complete this work is as follows:

1. OWNER will deliver one full sulfuric acid tote and set it in the acid metering pump room.
2. The FIRM will pipe up the acid tote discharge to the metering pumps suction piping with CPVC pipe and valves. The piping connection will allow the metering pumps to be fed from either the bulk tank or the temporary tote.
3. OWNER will deliver and set up empty totes near the bulk tank.
4. OWNER will use the acid in the bulk tank down to about the level of the top of the outlet pipe. Since the top of the outlet pipe is about 8-inches above the tank floor there will still be about 250 gallons of acid remaining in the tank. The FIRM will then transfer the remaining usable acid in the bulk tank to the totes. It is likely that near the bottom there will be some residue/detritus that should not be re-used.
5. OWNER will close the acid tank valves and have one empty tote (275-gallon disposal tote) delivered to bulk tank location that will be used to collect the residue and cleanings from the bulk tank.
6. The FIRM will open the manway on top of the tank.
7. The FIRM will have the Subcontractor (CBI) transfer/drain the remaining usable acid into the acid tote that will be pumped backed into the bulk tank at the end of the project. CBI will then pump the non-reusable acid and residue in the bulk tank into the disposal tote, enter and clean the tank. The acid residues and tank cleanings will be placed into the acid disposal tote. This proposal is based on a maximum of one (1) 275-gallon disposal tote and a maximum of two (2) 10-hour workdays for tank draining and cleaning. Subcontractor (CBI) will properly dispose of one (1) 275-gallon acid disposal tote
8. The FIRM will have the Subconsultant (CPI) inspect the tank (inside and outside) in one day. The FIRM will provide a ladder into tank, a confined space blower, an air quality meter and one person who will

stay on top of the tank (outside of the tank) for confined space requirements.

9. After the inspection is complete, The FIRM will remove the ladder and confined space equipment and bolt the manway cover back on.
10. OWNER will transfer the acid from the acid totes back into the bulk tank. OWNER will be responsible for disposing of the empty acid totes.
11. The FIRM will remove the temporary drain and bulk tank piping, disconnect the temporary acid tote and reconnect the metering pumps to bulk tank.
12. OWNER will open the bulk tank valves and place the bulk tank back into operation.
13. The FIRM will submit an inspection report with photographs and measurements along with potential repair recommendations, if any, to OWNER.

### **Task 1 – Engineering Services**

This task includes project management and engineering services required to complete the project.

#### **Engineering and Project Management**

1. Attend preliminary scoping meeting with the OWNER.
2. Coordinate with the OWNER and inspection subconsultant (CPI) and cleaning subcontractor (CBI).
3. Arrange for subconsultant (CPI) to enter tank and perform inspection of the inside and outside of the tank.
4. Submit tank inspection report with recommendations.

### **Task 2 – Construction Services**

This task entails performing the work to clean and inspect the bulk tank. The work, in general consists of the following:

1. Connect and disconnect temporary bulk tank to the existing acid metering pumps suction piping.
2. Finish emptying the acid bulk tank.
3. Clean existing acid bulk tank.

4. Provide confined space equipment and a watch-person during tank entering activities.
5. Dispose of one (1) 275-gallon acid residue/cleanings tote.

### **Assumptions**

Assumptions for the project are as follows:

- Cleaning of the tank will not take more than two (2) 10-hour workdays. Additional cleaning days will be \$6,210 per day for CBI's services plus potentially additional time for the FIRM's staff.
- The FIRM will be responsible for only one (1) 275-gallon waste acid tote. Additional totes can be disposed of for \$2,415 per tote, plus potentially additional time for the FIRM's staff.
- All material that is to be removed from the inside of the tank is pumpable.
- The OWNER is responsible for moving or repositioning the totes.

### **Section 3 – Location**

The services to be performed by the FIRM shall be at the following location:

- CSID Water Treatment Plant

### **Section 4 – Deliverables**

The FIRM will provide the following Deliverables to OWNER:

- Sulfuric Acid Tank Inspection Report.

### **Section 5 – Time of Performance**

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

<b>Task</b>	<b>Time Elapsed from NTP</b>
Notice to Proceed (NTP)	0 Days
Mobilization	8 weeks
Cleaning and Inspection	9 weeks
Submit Inspection Report	12 weeks

The actual cleaning and inspection work will be completed in about one (1) week. The work should be coordinated with when a low volume of acid is in the bulk acid tank. The OWNER should schedule their acid delivery to coincide with the planned work schedule. The work start time can be delayed to meet the acid delivery schedule; however, the FIRM will still need about 30 days to coordinate the cleaning and inspection firms being at the site during the same week.

### **Section 6 – Method and Amount of Compensation**

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$56,023** which includes an allowance of \$10,000 for unforeseen conditions.
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.



## Section 7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
4. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to five percent (5%) of the dollar value of all Work satisfactorily completed to date, provided that the FIRM is

- making satisfactory progress toward Final Completion of the Work, that in the opinion of both the Engineer and the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion or the Engineer's discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
  6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
    - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
    - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
    - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
    - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).

7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
10. The Engineer shall, within ten (10) days after receipt of each Application for Progress Payment, either indicate in writing a recommendation of payment and present the Application to the OWNER, or return the Application to the FIRM indicating in writing the Engineer's reasons for refusing to recommend payment. In the latter case, the FIRM may make the necessary corrections and resubmit the Application. Twenty (20) days after presentation of the application for progress payment to the OWNER with the Engineer's recommendation, the amount approved will

(subject to the provisions of the following Paragraph) become due and when due will be paid by the OWNER to the FIRM.

In the event any dispute with respect to any payment or pay request cannot be resolved between the Contractor and Owner's project staff, Contractor may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

11. The OWNER may refuse to make payment of the full amount recommended by the Engineer because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped as received (with a copy to the Engineer) which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

### **Section 8 – Responsibilities**

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates Joe Stephens as the OWNER's representative.
- 8.2** In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
- Provide copies of existing drawings and equipment cut sheets if requested by FIRM

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates David Schuman as the FIRM's representative.

### **Section 9 – Insurance**

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

### **Section 10 – Level of Service**

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

### **Section 11 – Indemnification**

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of eleven (11) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

**CORAL SPRINGS IMPROVEMENT DISTRICT**

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Printed name of Witness

Dr. Marty Shank  
Printed Name of President

\_\_\_\_\_  
Date  
Approved as to form and legality

\_\_\_\_\_  
District Counsel

State of Florida  
County of Palm Beach  
The foregoing instrument was acknowledged before me on this  
  
\_\_\_\_ day of \_\_\_\_\_, 2019 by  
\_\_\_\_\_  
who is personally known to me OR produced \_\_\_\_\_ as identification.

**ENGINEER**  
  
Globaltech, Inc.  
Company

\_\_\_\_\_  
Signature  
Troy Lyn, P.E., Vice President  
Name and Title (typed or printed)

\_\_\_\_\_  
Signature of Notary

December 16, 2019  
Date

# **Attachment A**

## **Budget Summary**

# ATTACHMENT A

Engineering - CSID Acid tank Inspection

## Engineering Budget Summary

Task	Task Description	Officer	E6	E4	3-Man Field Crew	Adm 3	Adm 1	Total Labor	Expense/ Subconsul. Fee	Expense/ Subconsul.
		\$210.00	\$175.00	\$150.00	\$218.75	\$75.00	\$50.00			
1	Project Management & Site Review		8			4	4			
	Coordinate Pipe Modifications		4							
	Inspect Tank		8						\$ 5,200.00	CPI
	Coordinate Tank Cleaning		8							
	Submit Report		4			2				
	<b>Subtotal Task 1</b>	0	32	0	0	6	4	<b>\$ 6,250.00</b>		
	Labor Subtotal Hours	0	32	0	0	6	4			
	Labor Subtotal	\$0	\$5,600	\$0	\$0	\$450	\$200	\$6,250		
	<b>Labor Total</b>							<b>\$ 6,250.00</b>		
	Subconsultant Labor Total								\$ 5,200.00	
	Subconsultant Multiplier								1.12	
	<b>Subcontract Total</b>								<b>\$ 5,824.00</b>	
	<b>PROJECT TOTAL</b>								<b>\$ 12,074.00</b>	





# Job Estimate

Order Date: 12/06/19

**To:** Coral Springs Improvement Dist  
 10300 NW 11th Manor  
 Coral Springs FL 33071

**Project:** 151139  
 CSID Acid Tank Inspection  
 10300 NW 11th Manor  
 Coral Springs FL 33071

Plans Attached

Specifications Attached

**Client Job No.:**

**1 General Conditions**

General Conditions	
Construction Scheduler	188.00
Construction PM	2,064.00
Construction Superintendent	752.00
Purchasing & Subcontract	774.00
Construction Assistant	900.00

**Item Total: 4,678.00**

**40 Process Interconnections**

SCH 80 CPVC Pipe & Fittings	1,845.75
Install Temp. Piping for Drain & Feed	5,400.00
Confined Space Personel	928.00
Tank Cleaning & Disposal of 1 Tote Acid	16,318.50
Demo Temp. Piping & Disconnect Tote	1,800.00
Safety	464.00
Safety Equipment	615.25
Confined Space Equipment	1,284.00
Misc Tools & Equipment	615.25

**Item Total: 29,270.75**

**100 Engineering**

Engineering	12,074.00
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**Item Total: 12,074.00**

**101 Allowance**

Allowance	10,000.00
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**Item Total: 10,000.00**

**Total Estimate Amount: 56,022.75**

**8B.**

**AMENDMENT 1 TO**  
**WORK AUTHORIZATION 137**

Globaltech No. 151068

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the Improvements to High Service Pump 1 & 2, hereinafter referred to as the "Specific Project".

**Section 1 – Terms**

NO CHANGE.

**Section 2 – Scope of Work**

Amendment 1 is reimbursing funds for unspent allowance of \$5,000.00

**Section 3 – Location**

NO CHANGE.

**Section 4 – Deliverables**

NO CHANGE.

**Section 5 – Time of Performance**

NO CHANGE.

**Section 6 – Method and Amount of Compensation**

This Amendment No. 1 to Work Authorization 137 decreases the \$89,120.00 contract value by \$-5,000.00, to a new final contract amount of \$84,120.00.

**Section 7 – Application for Progress Payment**

NO CHANGE.

**Section 8 – Responsibilities**

NO CHANGE.

**Section 9 – Insurance**

NO CHANGE.

**Section 10 – Level of Service**

NO CHANGE.

**Section 11 – Indemnification**

NO CHANGE.

IN WITNESS WHEREOF, this Amendment to a Work Authorization, consisting of three (3) pages has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

**CORAL SPRINGS IMPROVEMENT DISTRICT**

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Printed name of Witness

\_\_\_\_\_  
Printed Name of President

\_\_\_\_\_  
Date  
Approved as to form and legality

State of Florida  
County of Palm Beach

\_\_\_\_\_  
District Counsel  
**FIRM**

Globaltech, Inc.  
Company

The foregoing instrument was  
acknowledged before me on this

2<sup>nd</sup> day of December, 2019 by

\_\_\_\_\_  
Signature  
Troy L. Lyn, Executive Vice President  
Name and Title (typed or printed)

Troy L. Lyn  
who is personally known to me OR  
produced \_\_\_\_\_ as identification.

December 2, 2019  
Date

\_\_\_\_\_  
Signature of Notary